



**NCCSIF
POLICE RISK MANAGEMENT COMMITTEE MEETING
AGENDA**

Date: Tuesday, August 15, 2013
Time: 10:00 a.m.

Location: Lincoln City Hall
Third Floor Conference Room
600 Sixth Street
Lincoln, CA 95648

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

10:00 am **A. CALL TO ORDER**

B. PUBLIC COMMENTS

This time is reserved for members of the public to address the Police Risk Management Committee on matters pertaining to NCCSIF that are of interest to them.

C. APPROVAL OF AGENDA AS POSTED

pg. 01 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Police Risk Management Committee may request any item to be considered separately.

pg. 02 1. 05.07.13 Draft Police Risk Management Committee Meeting Minutes

E. RISK MANAGEMENT

pg. 06 **1. Risk Management Committee Meeting Summary**

I 1

Ms. Liz Ehrenstrom, NCCSIF President, will provide the Committee with items discussed at the latest Risk Management Committee meeting pertaining to the Police Risk Management Committee.

pg. 11 **2. Police Liability and Workers' Compensation Claims Analysis**

I 2

The Committee will receive a Claims Analysis Report regarding Police related Liability and Workers' Compensation claims. Ms. Kelli Vitale Carson will be in attendance to address any questions regarding Workers' Compensation claims.

pg. 15 **3. Round Table Discussion**

I 1

The floor will be open to Police Risk Management Committee members for any topics or ideas that members would like to address.



pg. 16 **F. Reducing the Risks of a Fitness for Duty Evaluation** **I 2**
Dr. Jocelyn Roland will provide a presentation and lead a discussion on reducing the risks of a Fitness for Duty Evaluation.

G. INFORMATION ITEMS
pg. 19 1. NCCSIF Organizational Chart
pg. 20 2. NCCSIF 2013 Meeting Calendar
pg. 21 3. NCCSIF Resource Contact Guide

H. ADJOURNMENT

UPCOMING MEETINGS

Executive Committee – September 19, 2013

Claims Committee – September 19, 2013

Risk Management Committee – October 10, 2013

Board of Directors – October 10, 2013

Police Risk Management Committee – November, 2013



CONSENT CALENDAR

ACTION ITEM

ISSUE: Items on the Consent Calendar should be reviewed by the Committee and, if there is any item requiring clarification or amendment, such item(s) should be pulled from the agenda for separate discussion.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar after review by the Committee. *Items pulled from the Consent Calendar by a member will be placed in order, back on the agenda by the President.*

FISCAL IMPACT: None.

BACKGROUND: The Executive Committee places the following items on the Consent Calendar for adoption. The Executive Committee may accept the Consent Calendar as presented, or pull items for discussion and separate action while accepting the remaining items.

ATTACHMENT(S):

1. Draft Police Risk Management Committee Meeting Minutes – May 7, 2013



**MINUTES OF THE
POLICE RISK MANGEMENT COMMITTEE MEETING
MAY 7, 2013**

MEMBERS PRESENT

Chief John Ruffcorn, City of Auburn
Sergeant Jason Browning, City of Folsom
Asst. Chief Dean Price, City of Gridley
Chief Dan Ruden, City of Lincoln
Chief Ron Lawrence, City of Rocklin

MEMBERS ABSENT

City of Anderson
City of Colusa
City of Corning
City of Dixon
City of Galt
City of Ione
City of Jackson
City of Marysville
City of Nevada City
City of Oroville
Town of Paradise
City of Placerville
City of Red Bluff
City of Rio Vista
City of Willows
City of Yuba City

GUESTS & CONSULTANTS

Liz Ehrenstrom, City of Oroville
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Tom Kline, Bickmore Risk Services
Shawn Millar, York Risk Services
Bruce Kilday, Angelo Kilday and Kilduff, LLP
Carrie Frederickson, Angelo Kilday and Kilduff, LLP

A. CALL TO ORDER

The meeting was called to order at 10:11 a.m.

B. PUBLIC COMMENTS

There were no public comments.

C. APPROVAL OF AGENDA AS POSTED

There was no discussion on this item.

D. CONSENT CALENDAR

D1. 01-10-13 Draft Police Risk Management Committee Meeting Minutes

There was no discussion on this item.

E. RISK MANAGEMENT

E1. Risk Management Committee Meeting Summary

Ms. Liz Ehrenstrom provided the Committee with an update on the Risk Management Committee Meeting advising that the Committee was provided an update on the services from Bickmore. Ms. Adams advised that Bickmore presented the Committee a sample video of the Injury Illness and Prevention Program. Ms. Adams advised that NCCSIF sets up a budget for Risk Management and staff is considering setting funds aside for specific police risk management needs. She briefly explained the Safety Grant Process and advised the funds can be used for anything that will help reduce losses.

Mr. Tom Kline advised that a Police ATD Training was recently provided in Red Bluff to NCCSIF members. Members attended from Red Bluff, Corning, Anderson and Folsom. Staff is working on setting up another Police ATD Training further south.

The Committee mentioned that it has been a while since a Gilmartin Training was offered to the Police Committee. There was further discussion on Bulging Disc Training, Backsafe Training and Cross-fit Training. The Committee also discussed performance evaluations and the possibility of a policy and procedure or best practices being put in place for these evaluations.

E2. Police Liability and Workers' Compensation Claims Analysis

Mr. Tom Kline advised that at the past meetings the Committee received a Police Liability and Workers' Compensation Claims Analysis and discussed training topics to be provided at each Police Risk Management meeting to address the major police losses affecting NCCSIF. At the

last meeting the topic of Aerosol Transmissible Diseases was the focus of the meeting and at today's meeting the Committee will be focusing on Use of Force.

Mr. Shawn Millar, York Risk Services, provided the Committee with a list of Use of Force losses for the past 6 years explaining that in order to obtain a low cost settle, a lot of funds are used for depositions, investigations and legal fees. Mr. Millar noted a claim that amounted in a low settlement but incurred a significant amount to obtain the settlement.

There was discussion on use of videos and microphones which will assist members in defending these types of claims. The committee went on to address the proper use of the equipment and when to turn it on and off. They also mentioned the cost of purchasing and maintaining the equipment.

E3. Round Table Discussion

Mr. Tom Kline asked for feedback regarding the next topic the Police Risk Management Committee would like to focus on suggesting training on proper "fit-for-duty" evaluations for the next August Police Risk Management Committee meeting.

The Committee then entered into a discussion on the use of Private Firing Ranges and City-owned Firearms and the possibility of a separate Risk Management Fund being set aside for the Police Risk Management.

The Committee also requested a loss analysis or example of when Video and Audio technology assisted in mitigating lawsuits. Discussing the cost and proper procedure on maintaining video and audio data storage the Committee noted that a server is also needed to store the information as well.

The Committee inquired if Bulging Disc is currently paid on 4850 time and requested information on any legislative bills regarding presumptions. Mr. Millar suggested contacting Ms. Kelli Vitale-Carson which is York's Workers' Compensation Claims Adjuster and will be able to better provide details on this topic.

F. USE OF FORCE LESSONS LEARNED DISCUSSION

Mr. Bruce Kilday and Ms. Carrie Frederickson from Angelo, Kilday, and Kilduff, LLP provided the Committee with a presentation on the Use of Force and lessons that have been learned through recent litigation. Topics discussed were as follows:

- Recent case law decisions affecting use of force
 - Supreme Court slaps down Ninth Circuit
- Documenting use of force decisions
 - Initial incident reports and IA
- Protecting the agency from civil liability and reputational risk

- Policies regarding audio taping and videos
- Social media
- Potential Command Staff liability

H. INFORMATION ITEMS

H1. NCCSIF Meeting Calendar 2013

H2. NCCSIF Resource Contact Guide

These items were provided as information only.

I. ADJOURNMENT

The meeting was adjourned at 1:00 p.m.

DRAFT



**Police Risk Management Committee Meeting
August 15, 2013**

Agenda Item E.1.

RISK MANGEMENT COMMITTEE MEETING SUMMARY

INFORMATION ITEM

ISSUE: Ms. Liz Ehrenstrom, NCCSIF Board President will provide the Committee with items discussed at the latest Risk Management Committee Meeting on items pertaining to the Police Risk Management Committee.

FISCAL IMPACT: None.

RECOMMENDATION: None.

BACKGROUND: None.

ATTACHMENT(S): Draft Risk Management Committee Meeting Minutes



**MINUTES OF THE
NCCSIF RISK MANAGEMENT COMMITTEE MEETING
LINCOLN CITY HALL, LINCOLN, CA
JUNE 13, 2013**

MEMBERS PRESENT

Juanita Barnett, City of Anderson
Tom Watson, City of Anderson
Bruce Cline, City of Folsom
Paula Islas, City of Galt
Ed Pattison, City of Ione
Michael Daly, City of Jackson
John Lee, City of Lincoln
Matt Michaelis, City of Marysville
Liz Ehrenstrom, City of Oroville
Sandy Ryan, City of Red Bluff
Russell Hildebrand, City of Rocklin
Tim Sailsbery, City of Willows
Crystal Peters, Town of Paradise

MEMBERS ABSENT

City of Auburn
City of Colusa
City of Dixon
City of Gridley
City of Nevada City
City of Rio Vista
City of Yuba City

GUESTS & CONSULTANTS

George Silva, City of Dixon
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Henri Castro, Bickmore

A. CALL TO ORDER

The meeting was called to order at 9:54 a.m.

B. PUBLIC COMMENTS

There were no public comments.



C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Russell Hildebrand **SECOND:** Sandy Ryan **MOTION CARRIED**

D. CONSENT CALENDAR

1. Minutes of the Risk Management Committee Meeting – April 25, 2013

A motion was made to approve the consent calendar.

MOTION: Bruce Cline **SECOND:** Catrina **MOTION CARRIED**

E. RISK MANAGEMENT BUSINESS

E1. New Additional Insured Forms Require Revised Contract Wording – Webinar from CSAC - EIA

The Risk Management Committee joined the hosted by CSAC-EIA and presented by Mr. Robert Marshburn regarding the new Additional Insured Forms Requiring Revised Contract Wording.

E2. Risk Control Services Summary as of May 31, 2013

Ms. Castro gave a brief summary of the Risk Control Services provided to members as of May 31, 2013. She also advised that the Risk Assessments Report will be provided to member cities at the end of June.

Ms. Castro explained that a few members have reached out to her regarding notices from vendors about Hazard Communications are required to be updated as soon as possible. Ms. Castro advised that the regulations start in December and continues on through 2016.

E3. Hazard & Safety Assessments Update

Ms. Castro advised that all NCCSIF members have received their Hazard & Safety Assessment.

E4. 2013/2014 Regional Training Survey Results

Ms. Castro advised that at the April 25th Risk Management Committee meeting the Committee discussed the option of providing regional training sessions for the 2013/2014 program year. A survey was provided to the Committee members to help determine the most requested topics. The Top Four Topics were Sidewalk Liability, ADA Compliance, Public Entity Leader, and Traffic Control. Each training topic will receive two sessions for members further north and those further south.



E5. Upcoming Services

Ms. Castro addressed the Committee regarding the following services to be provided to members within the next few months:

- Work on finalizing 2012/2013 open projects
- Contact each member to develop the 2013/2014 action plans (two days of service) based on the assessment recommendations and member requests
- Contact each member to discuss potential plans for their service day in 2013/2014
- Continue to deliver phone/email consultative services
- Continue to develop and provide safety publications and resources
- Discuss new additions to the Bickmore Risk Control website
 - Enhanced Streaming Video service available July 1, 2013
 - Recorded Webinars
 - Confined Space
 - Cal/OSHA Update webinar
 - Playground Safety
 - Storm Water Pollution

E6. Police Risk Management Committee Meeting Summary

Ms. Adams advised that the Draft Police Risk Management Committee Meeting is included in the Agenda packet and explained that at the last PRMC Meeting Mr. Bruce Kilday and Ms. Carrie Frederickson from the Law Firm of Angelo, Kilday and Kilduff, LLP presented the Committee with a Use of Force Lessons Learned presentation which the Committee found very insightful. Ms. Liz Ehrenstrom then reached out to the Board to encourage member attendance at future PRMC meetings.

E7. NCCSIF 2013/2014 Risk Management Budget

Ms. Adams advised that annually the NCCSIF Risk Management Committee reviews and approves the Risk Management Budget for the next fiscal year. She noted an error in the Agenda write up which should show the decrease of Risk Management Services & Trainings from \$30,000 to \$25,000 rather than \$300,000 to \$25,000. With that correction the major changes from the prior year for Risk Management Expenses are as follows:

- Decreased Injury and Prevention Training from \$40,000 to \$25,000
- Decreased Risk Management Services & Trainings from \$30,000 to \$25,000
- Increased Police Risk Management Committee Training Budget from \$5,000 to \$12,000
- Increased Bickmore Risk Control Services from \$115,000 to \$155,000
- Decreased Occu-Med Health Consulting from \$23,000 to \$18,000
- Increased ACI/Wellness Optional from \$12,100 to \$13,840



The overall Risk Management Budget is \$433,300, which is an increase of \$24,000 over the prior year.

A motion was made to approve the NCCSIF 2013/2014 Risk Management Budget.

MOTION: Bruce Cline **SECOND:** Russell Hildebrand **MOTION CARRIED**

F. INFORMATION ITEMS

- F1. CAJPA 2013 Fall Conference September 10 – 13, 2013**
- F2. NCCSIF Travel Reimbursement Form**

G. ADJOURNMENT

The meeting was adjourned at 12:17 p.m.

DRAFT



POLICE LIABILITY AND WORKERS' COMPENSATION CLAIMS ANALYSIS

INFORMATION ITEM

ISSUE: Since July 1, 2002 – June 30, 2012 NCCSIF has sustained 1573 claims for Workers' Compensation resulting in \$23.3 million in losses. With respects to Liability, NCCSIF has sustained 351 claims resulting in \$5.3 million in losses. 6 liability claims were taser related. In July 1, 2012 – June 30, 2013 NCCSIF has incurred 135 losses with respects to Workers' Compensation and 60 losses with respects to Liability claims.

WORKERS' COMPENSATION (JULY 1, 2012 – JUNE 30, 2013)

SEVERITY

Cause of Loss	Total	Incurred
Strain	26	\$283,522
Death	1	\$275,500
Slip, Trip or Fall	14	\$204,644
Mental Stress	3	\$178,313
Physical Altercation	21	\$150,029
Sprain	4	\$86,623
Heart Attack	1	\$65,730
Cancer	1	\$58,523
Auto	4	\$48,184
Unknown	2	\$40,358
Chest Pain	5	\$39,168
Training	16	\$35,761
Caught; In, Under or Between	4	\$35,679
Contagious Disease Exposure	16	\$24,744
Animal Bite	5	\$15,855
High Blood Pressure	1	\$7,930
Hernia	1	\$4,926
Inhalation/Digestion	2	\$3,090
Circulatory	1	\$1,411
Laceration/Puncture	4	\$1,187
Struck by or Against	2	\$184
Poison Oak	1	\$123
Grand Total	135	\$1,561,482



**Police Risk Management Committee Meeting
August 15, 2013**

FREQUENCY

Cause of Loss	Total	Severity
Strain	26	\$283,522
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Inhalation/Digestion	2	\$3,090
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Unknown	2	\$40,358
Circulatory	1	\$1,411
Cancer	1	\$58,523
Hernia	1	\$4,926
Heart Attack	1	\$65,730
Poison Oak	1	\$123
Death	1	\$275,500
High Blood Pressure	1	\$7,930
Grand Total	135	\$1,561,482



LIABILITY (JULY 1, 2012 – JUNE 30, 2013)

SEVERITY

Custom Cause	Total	Incurred
Civil Rights/Excessive Force/False Arrest	15	\$120,521
Wrongful Death	5	\$100,203
Police - Auto Liability	13	\$34,848
Property Damage Liability	14	\$18,248
Claimant Property Damage	3	\$8,529
Police Damage to Property	4	\$7,030
Auto - Clmt Veh. Wrong Side Of Road	1	\$4,000
Adverse/city property damage	1	\$3,000
Police - Vehicle Pursuit	1	\$1,401
Dangerous Condition - Other	2	\$882
Law Enforcement - Other	1	\$751
Grand Total	60	\$299,413

FREQUENCY

Custom Cause	Total	Incurred
Civil Rights/Excessive Force/False Arrest	15	\$120,521
Property Damage Liability	14	\$18,248
Police - Auto Liability	13	\$34,848
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Adverse/city property damage	1	\$3,000
Law Enforcement - Other	1	\$751
Grand Total	60	\$299,413



**Police Risk Management Committee Meeting
August 15, 2013**

FISCAL IMPACT: NA

RECOMMENDATION: To be determined.

BACKGROUND: At the last NCCSIF Police Risk Management Committee meeting staff was directed to drill down on the loss Analysis provided to get a better picture of what are causing the high frequency claims.

ATTACHMENT(S): None.



**Police Risk Management Committee Meeting
August 15, 2013**

Agenda Item E.3.

ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

FISCAL IMPACT: None.

RECOMMENDATION: None.

BACKGROUND: Staff has been directed to organize and continue the NCCSIF Police Risk Management Committee. These meetings will be agendized and held on a quarterly basis. Staff was also asked to include a Round Table Discussion Item in the Agendas.

ATTACHMENT(S): None.



REDUCING THE RISKS OF A FITNESS FOR DUTY EVALUATION

INFORMATION ITEM

ISSUE: Dr. Jocelyn Roland will provide the Committee with a presentation on understanding the best approach to a fitness-for-duty evaluation and how this may help reduce the risks posed to entities in terms of exposure, loss of good employees, and costs associated with unnecessary time-off and return to work. Topics will include:

- Evaluating the referral
- Collecting data for the evaluation
- Timing the evaluation
- Less intrusive and employee friendly options
- Reports – what to request and what to expect
- Understanding the totality of risks presented
- Finding a quality professional given the referral question

Presenters

Jocelyn E. Roland, Ph.D., ABPP

FISCAL IMPACT: None.

RECOMMENDATION: None.

BACKGROUND: None.

ATTACHMENT(S): Fitness for Duty Evaluation Announcement



Reducing the Risks of a Fitness for Duty Evaluation

Understanding your best approach to a fitness-for-duty evaluation may help reduce the risks posed to your agency in terms of exposure, loss of good employees, and costs associated with unnecessary time-off and return to work. This presentation will discuss one approach to the process, the information needed for an evaluation, some caveats for referrals and what to expect and request in a report. The focus will be on peace officers as evaluation subjects, although this information will be applicable to non-sworn employees. Understanding what does NOT constitute a lawful Fitness for Duty Evaluation (FFDE) will also be discussed, as well the importance of good supervision and employee evaluations to avoid disciplinary matters that later look like FFDEs.

Topics will include:

- Evaluating the referral
- Collecting data for the evaluation
- Timing the evaluation
- Less intrusive and employee friendly options
- Reports – what to request and what to expect
- Understanding the totality of risks presented
- Finding a qualified professional given the referral question

Date and Time:

Thursday, August 15, 2013 – Police Risk Management Committee meeting starting at 10 am

Location:

Lincoln City Hall
Third Floor Conference Room
600 Sixth Street
Lincoln, CA 95648

Target Audience:

Police Chiefs, Command Staff, Human Resources and Risk Managers are encouraged to attend.

To Register:

Please e-mail Johnny Yang at jyang@alliant.com with the names of those who wish to attend.

Lunch will be provided.



Presenter: Jocelyn E. Roland, Ph.D., ABPP

For the duration of her 20 year career, Dr. Roland has specialized in police and public safety psychology, and over the last seven years has been working in the forensic arena as well. She has been a licensed psychologist in both Arizona and California since 1994. In June 2011, she was awarded board certification as a specialist in Police and Public Safety Psychology.

She began in the field as a Post-Doctoral Fellow with the Los Angeles Police Department's Behavioral Science Services Section where she remained for two years. Following that she became a Law Enforcement Psychologist with the Los Angeles Sheriff's Department (LASD) for 3 years, and was promoted to Assistant Director of the Employee Support Services Bureau where she remained for 6 ½ years until she moved to Modesto in 2004. At LASD she worked in close consultation with the Special Enforcement Bureau (SWAT), the Aero Bureau, and was one of the Department's primary threat managers.

Currently, she is the department psychologist for eight (8) public safety agencies (both police and fire), conducting confidential counseling as well as critical incident stress debriefings after shootings and other traumatic events to officers, dispatchers, firefighters, and other public safety personnel. She is a member of 4 Crisis Negotiation Teams and assists in Peer Support/CISM Programs. She conducts pre-employment psychological screening to approximately 45 departments for peace officer, fire, dispatch and other public safety positions. She performs Fitness-for-duty evaluations (FFDE) for both public safety and private industry. Her forensic work includes court appointed evaluations of sanity and competency to stand trial, as well as other forensic psychological evaluations or expert testimony as requested.

She is a member of the American Psychological Association (APA), APA's Division 18, the Society for Police and Criminal Psychology, the Association of Threat Assessment Professionals, and the International Association of Chiefs of Police (IACP) Psychological Services Section (PPSS). At present she is the Vice Chair of the IACP-PPSS and Member-at-large of the IACP PPSS Executive Board, and a Practice Sample Coordinator for the national examination process for the American Board of Police and Public Safety Psychology (ABPPSP).

2013 MEETING CALENDAR

BOARD OF DIRECTORS 12:00 p.m.	EXECUTIVE COMMITTEE 10:30 a.m.	CLAIMS COMMITTEE 12:30 p.m.
January 24	January 9	March 14
April 25	March 14	May 9
June 13	May 30	September 12
October 10	September 12	November 14
December 12	November 14	

RISK MANAGEMENT COMMITTEE 9:30 a.m.	POLICE RISK MANAGEMENT COMMITTEE 10:30 a.m.	FINANCE COMMITTEE 10:30 a.m.
January 24	January 10	September 5
April 25	April	
June 13	August	
October 10	November	
December 12		

ALL MEETINGS ARE SCHEDULED ON THURSDAYS

Risk Management Committee meetings are scheduled for 9:30 a.m.

Board of Director Meetings will start at 12:00 p.m.

**This meeting will follow the EC meeting, as the Claims Committee members will be selected at that meeting.*

CJPRMA 2013 MEETING DATES –

- March 21, 2013 – Board of Directors
- May 14-16, 2013 – Annual Membership Meeting
- June 20, 2013 – Board Meeting
- October 16-17, 2013 – Board Meeting
- December 19, 2013 – Board Meeting

2013 NCCSIF RESOURCE CONTACT GUIDE

PROGRAM ADMINISTRATION Alliant Insurance Services, Inc. www.alliantinsurance.com Main: (916) 643-2700 Fax: (916) 643-2750		
SUBJECT	MAIN CONTACT	
COVERAGE / RISK MANAGEMENT ISSUES – <ul style="list-style-type: none"> ➤ Certificates of coverage, additions/deletions of coverages, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs ➤ Coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development ➤ Insurance Requirements in Contracts (IRIC), hold harmless agreements, indemnification clauses, safety program planning, RFPs for JPA services & audits, third party contract review 	Susan Adams Joan Crossley	
JPA MANAGEMENT ISSUES – program budget/funding, financial analysis, coordination w/financial auditor/JPA accountant	Susan Adams Joan Crossley Johnny Yang	
JPA ADMINISTRATIVE ISSUES – meeting agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members.	Johnny Yang Susan Adams Joan Crossley	
COVERAGE ISSUES - coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development	Susan Adams Joan Crossley	
Susan Adams Johnny Yang Joan Crossley Mike Simmons Marylin Kelley	(916) 643-2704 / (916) 203-1541 (cell) (916) 643-2712 (916) 643-2708 (415) 403-1425 / (925) 708-3374 (cell) (415) 403-1448	sadams@alliantinsurance.com jyang@alliantinsurance.com jcrossley@alliantinsurance.com msimmons@alliantinsurance.com mkelley@alliantinsurance.com

2013 NCCSIF RESOURCE CONTACT GUIDE

<p style="text-align: center;"><u>ACCOUNTING SERVICES</u> James Marta & Company CPAs 701 Howe Avenue, Suite E3 Sacramento, California 95825 Main: (916) 993-9494 · Fax: (916) 993-9489 www.jpmcpa.com Jim Marta - jmarta@jpmcpa.com</p>	<p style="text-align: center;"><u>EMPLOYEE ASSISTANCE PROGRAM</u> ACI Specialty Benefits Corporation 5414 Oberlin Drive, Suite 240 San Diego, California 92121 Main: (858) 452-1254 · Fax: (858) 452-7819 www.acieap.com Tori Barr - tbarr@acieap.com</p>		
<p><u>CLAIMS ADMINISTRATION / LOSS CONTROL</u> York Risk Services Group, Inc. www.yorkrsg.com P.O. Box 619058 Roseville, CA 95661-9058 (800) 922-5020 · Fax (800) 921-7683</p>			
LIABILITY CONTACTS	WORKERS' COMPENSATION		
<p>Jennifer Nogosek Unit Manager (916) 960-0997 jennifer.nogosek@yorkrsg.com Cameron Dewey Senior Adjuster - Redding (530) 243-3249 cameron.dewey@yorkrsg.com Shawn Millar Senior Adjuster - Chico (530) 345-5998 shawn.millar@yorkrsg.com Olivia Doney Adjuster - Chico (530) 345-5883 olivia.doney@yorkrsg.com Dan Lamb Senior Adjuster - Foothills (209) 795-0742 dan.lamb@yorkrsg.com</p> <p style="text-align: center;"><u>RESOURCES</u></p> <p>Tom Baber Vice President Liability (916) 746-8834 tom.baber@yorkrsg.com Marcus Beverly Client Relations Director (916) 746-8828 marcus.beverly@yorkrsg.com</p>	<p>Bernard Sarmiento Senior Adjuster - Roseville (916) 960-0902 bernard.sarmiento@yorkrsg.com D'Ana Seivert Adjuster - Roseville (916) 960-0987 d'ana.seivert@yorkrsg.com Erica Nichols Adjuster - Roseville (916) 960-1026 erica.nichols@yorkrsg.com Erik Baldwin Adjuster - Roseville (916) 746-8856 erik.baldwin@yorkrsg.com John Tucker Senior Adjuster - Stockton (209) 320-0804 john.tucker@yorkrsg.com</p> <p style="text-align: center;"><u>RESOURCES</u></p> <p>Craig Wheaton, J.D. Assistant Vice President Liability - Roseville (916) 960-0988 craig.wheaton@yorkrsg.com Mike Berndt Assistant Vice President (916) 746-8828 mike.berndt@yorkrsg.com</p>	<p>Lela Casey Senior Claims Examiner lela.casey@yorkrsg.com</p> <p>Federica Simpson Future Medical Examiner (916) 960-1021 federica.simpson@yorkrsg.com MO's and FM's for Kelly's cities Michelle Bridges Senior Claims Examiner michelle.bridges@yorkrsg.com</p> <p style="text-align: center;"><u>RESOURCES</u></p> <p>Debra Yokota Regional Vice President Workers' Compensation (916) 960-0965 debra.yokota@yorkrsg.com Marcus Beverly Client Relations Director (916) 746-8828 marcus.beverly@yorkrsg.com</p>	<p>Christine Stillwell Future Medical Examiner (916) 960-0950 christine.stillwell@yorkrsg.com MO's and FM's for Carol and Teresa's cities Ben Burg Unit Manager (916) 960-0946 ben.burg@yorkrsg.com</p> <p style="text-align: center;"><u>RESOURCES</u></p> <p>Kelli Vitale Carson Assistant Vice President Workers' Compensation (916) 960-0998 kelli.vitalecarson@yorkrsg.com</p>

Northern California Cities State Self Insurance Fund

Travel Reimbursement Expense Form

Member Representative: _____

Entity: _____

Payee Address: _____

Meeting or Committee: _____

Date of Meeting: _____

Location of Meeting: _____

Total Mileage: _____

Payment Made to:

Signature _____ Date _____