NCCSIF
Northern California Cities Self Insurance Fund
A Joint Powers Authority

NCCSIF
Risk Management Committee Meeting
AGENDA

A – Action
I – Information

1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal
5 – Previously
   Mailed

Date: **Thursday, June 12, 2014**
Time: **10:30 a.m.**

Location: **Lincoln City Hall (Third Floor Conference Room)**
600 Sixth Street
Lincoln, CA
(530) 894-6699

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

   A.   CALL TO ORDER

   B.   PUBLIC COMMENTS

   C.   APPROVAL OF AGENDA AS POSTED   **A 1**

pg. 01   **D.   CONSENT CALENDAR**   **A 1**
All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Risk Management committee may request any item to be considered separately.

pg. 02   1. Minutes of the Risk Management Committee Meeting – April 24, 2014

   E.   RISK MANAGEMENT BUSINESS

pg. 05   1. **Risk Control Services Update as of June 12, 2014**   **I 1**
Ms. Henri Castro will provide the Committee with an update on the services Bickmore has provided NCCSIF members for the 2013/2014 program year to date.

pg. 24   2. **Upcoming Services**   **A 1**
Ms. Henri Castro will address the Committee on the proposed 2014/15 Risk Control Service Plan for approval.

pg. 27   3. **Train the Trainers Program**   **I 1**
The Committee will receive an update regarding the Train-the-Trainers program and will be asked to give direction to staff.

     G.   **ADJOURNMENT**

     UPCOMING MEETINGS
Police Risk Management Committee Meeting – August 7, 2014
Executive Committee Meeting – September 18, 2014
Claims Committee Meeting – September 18, 2014
Risk Management Committee Meeting – October 9, 2014
Board of Directors Meeting – October 9, 2014

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Johnny Yang at Alliant Insurance at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Risk Management Committee (RMC) should review items on the Consent Calendar and, if there is any item requiring clarification or amendment, such item(s) should be pulled from the agenda for separate discussion. The Risk Management Committee should approve the Consent Calendar excluding those items pulled. Any items removed from Consent will be agendized later during the meeting as recommended by the Chair and approved by the Committee.

RECOMMENDATION: It is the recommendation of Staff to approve the Consent Calendar after review by the Risk Management Committee.

FISCAL IMPACT: None

BACKGROUND: The Committee places the following items on the Consent Calendar for approval. The Committee may approve the Consent Calendar items as presented, or any individual may request that an item be pulled for discussion and separate action during the meeting. Remaining items would then be approved by action of the Committee.

ATTACHMENTS: Minutes of the Risk Management Committee Meeting – April 24, 2014.

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MINUTES OF THE
NCCSIF RISK MANAGEMENT COMMITTEE MEETING
LINCOLN CITY HALL, LINCOLN, CA
APRIL 24, 2014

MEMBERS PRESENT
Jim Lindley, City of Dixon
Jim Ramsey, City of Elk Grove
Kristine Wilfong, City of Folsom
Matt Michaelis, City of Gridley
Corey Shaver, City of Nevada City
Liz Ehrenstrom, City of Oroville
Dave Warren, City of Placerville
Russell Hildebrand, City of Rocklin

MEMBERS ABSENT
City of Anderson
City of Auburn
City of Colusa
City of Corning
City of Galt
City of Ione
City of Jackson
City of Lincoln
City of Marysville
City of Red Bluff
City of Rio Vista
City of Willows
City of Yuba City
Town of Paradise

GUESTS & CONSULTANTS
Marcus Beverly, Alliant Insurance Services, Inc.
Johnny Yang, Alliant Insurance Services, Inc.
Tom Kline, Bickmore

A.   CALL TO ORDER

The meeting was called to order at 10:02 a.m.

B.   PUBLIC COMMENTS

There were no public comments made.

C.   APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Russell Hildebrand   **SECOND:** Corey Shaver   **MOTION CARRIED**
UNANIMOUSLY

D.   CONSENT CALENDAR

1. Minutes of the Risk Management Committee Meeting – October 10, 2013

A motion was made to approve the consent calendar.

MOTION: Russell Hildebrand   **SECOND:** Corey Shaver   **MOTION CARRIED**
UNANIMOUSLY

E.   RISK MANAGEMENT BUSINESS

E1.   Risk Control Service as of December 31, 2013

Mr. Tom Kline provided the Committee with an update on the services Bickmore has provided to NCCCSIF during the 2013/2014 program year to date. He then proceeded to discuss Aerosol Transmissible Diseases for Police, Hazard Communication, Upcoming and Archived Webinars, Heat Illness, Injury & Illness Prevention Programs, Sit-stand Stations, Upcoming CPO Training and Upcoming ADA Webinars.

Mr. Hildebrand brought up the item of a Train the Trainers Program as discussed at the prior Risk Management Committee meeting advising that the City of Rocklin has a CPR Trainer available for the program. Staff was directed to reach out to participating member cities to find out possible trainers that can be utilized for the program. Staff will bring this item back for discussion at the next Risk Management Committee meeting.

E2.   Police Risk Management Committee Meeting Summary

Mr. Kline advised that the upcoming Police Risk Management Committee Meeting is scheduled on May 8, 2014 and will be focused on Wellness Programs for Police and Body Cameras. Mr. Ron Berryhill will be present at the meeting to provide training on Wellness for Police. Mr. Kline then provided the Committee with a presentation on the topics discussed at prior Police Risk Management Committee meetings and noted that staff has seen an increase in attendance.

Mr. Marcus Beverly also brought up the topic of a recent police pursuit and how it may have affected a member city. This item will be reviewed and brought to the Police Risk Management Committee for possible discussion.

E3.   Discussion of Police Risk Management Budget for 2014/2015

Mr. Tom Kline explained that staff has sent out surveys to request information on which member police departments currently utilize body cameras and those that currently do not. Staff has met with VieVu, a body camera vendor, and discussed pricing and equipment for budget research. Mr. Kline advised that with respects to VieVu, the estimated cost per camera is $1,000. This cost includes estimated server costs. There is a wide range in costs per the survey responses and staff is planning to meet with other vendors for more information regarding various body cameras. There was discussion on whether a less expensive and possibly less quality camera would be better to have than none at all.

Mr. Beverly advised that the Risk Management Committee Budget currently has $10,000 allocated for the Police budget. There was also discussion on glasses fitted with cameras vs. body cameras and how this may affect different and possibly important footage that can be captured. Mr. Kline also advised that the Police Risk Management Committee is also discussing whether each officer needs to be outfitted with their own camera and if each shift should be outfitted.

Ms. Marylin Kelley advised that the next police risk management committee should make the decision if an amount should be implemented within a year or the next couple of years.

F.   INFORMATION ITEMS
F1.   NCCSIF Travel Reimbursement Form

G.   ADJOURNMENT

The meeting was adjourned at 11:07 a.m.

RISK CONTROL SERVICES SUMMARY AS OF
June 12, 2014

INFORMATION ITEM

ITEM: Ms. Enriqueta Castro will provide the Committee with an update on the services Bickmore has provided NCCSIF members during the 2013/2014 program year to date:

Member Services
In addition to unlimited phone and email consultation, members have received risk control services to help implement recommendations from the Hazard & Safety Assessment. In addition staff has provided customized services based on member requests. Services provided include:
- Cal/OSHA written program development:
- Program development for liability exposures such as sidewalk maintenance, urban forest maintenance, mandated reporting, etc.
- On-site safety training
- Hazard inspections
- Playground inspections
- Safety Committee participation
- Ergonomic evaluations

The attached Member Services Summary report provides additional information.

Regional Training Workshops
- Hazard Communication Training - New Cal/OSHA requirements, October 2013
- Traffic Control and Flagger Training, March, 2014
- Certified Pool Operator Training, May, 2014

Safety Training Resource Series – A monthly email sent to members with a risk control topic and a list of training resources that are immediately available. Topics include:
- Back Safety
- Heat Illness Prevention
- Outdoor Hazard Awareness
- Tool Safety

Webinars
Members are invited to attend all Bickmore webinars. Webinars are conducted live and recorded for future viewing. During the 2013/2014 program year there have been ten webinars to date.

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Upcoming webinars:

- Aerial Lift Safety, July
- Lockout/Tagout, August
- Confined Space, September
- Forklift Safety, October

Recorded webinars – Members have access to over 30 safety related webinars on topics ranging from ADA compliance, playground safety, and hazard communication.

Website Resources
Members have access to over 300 online streaming videos, sample programs, development guides, and safety publications

FISCAL IMPACT: None

RECOMMENDATION: None. This is provided as information only.

BACKGROUND: NCCSIF contracted with Bickmore on January 1, 2012 to provide risk control services. Ms. Henri Castro is NCCSIF's Risk Control Consultant for these services.

ATTACHMENTS: Member Services Summary Report 7/1/13 – 6/2/14.

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NCCSIF Risk Control Member Services Report
July 1, 2013 – May 31, 2014

Owner	Project Status	App't Date	Activity	Notes	Project end date
Anderson, City of					
James Szymanski	Completed	5/15/14	Assessment Ergonomics	5/27/14: Completed ergonomic evaluation summary and emailed to Brenda Hicken.-js Ergonomic evaluations completed on May 15. Summary of recommendations targeted for email to client on May 28.-js	5/27/14
Enriqueta Castro	Completed		Program Development IIPP	5/27/14 - Sent f/u email to J. Barnett with the draft program. Requested feedback if she has any additional question, Henri 7/15/13 - Draft completed. Sent for review.	5/27/14
Enriqueta Castro	Completed	10/30/13	Training AB1825	10/30/13 - AB1825 conducted for employees by Gerry Preciado	10/30/13
Lee Sorenson	In Progress	6/26/14	Training Auto, Fleet and Driver Risk	5/27/14 - Contacted Brenda to confirm address and attendee count. They have projector, sound and screen in the council chambers. 5/27/14 - F/U call to Brenda. They are requesting two training sessions for 30 employees (crossing over all departments). Lee will be conducting the training on 6/26/14. (Henri) 11/14/13 - Request for driver training	
Enriqueta Castro	Completed		Phone & E-mail Consultation BBP	11/14/13 - provided resources for BBP training.	11/14/13
Enriqueta Castro	Completed		Phone & E-mail Consultation BBP	9/6/13 - Received request for BBP training resources.	9/6/13
Auburn, City of					
James Szymanski	Completed	2/4/14	Training Ergonomics Public Works Back Safety	2/4/14 - Training delivered as scheduled. Went well! js. 1/13/14 - Scheduled appointment for Tuesday, February 4, 2014 @ 7:00 a.m. 1/10/14 - Left a voice message for Shari Conley to schedule ergonomic training and to speak with her about how we can tailor the presentation to their specific needs. 1/9/14 - Assigned a one hour back safety training session for public works employees to Jim.	2/4/14

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NCCSIF Risk Control Member Services Report
July 1, 2013 – May 31, 2014

Owner	Project Status	App't Date	Activity	Notes	Project end date
James Szymanski	Completed	2/25/14	Training Police Department Operations	2/27/14 - Completed two ergonomic back safety trainings for City of Auburn PD on 2/25/14, and on 2/27/14. js 1/30/14 - Traded emails with Shari Conley. Dates for PD ergonomic training were rescheduled.js 1/14/14 - Appointments scheduled for 6:00 a.m. on March 4 and 6. 1/13/14 - After speaking with Shari Conley of the City of Auburn tentative dates were scheduled for delivering ergonomic training to the police department on 2/11 and 2/13. I am waiting to hear back from Shari to confirm those dates and to set the times for these trainings. Shari mentioned two dates were needed due to shift rotations. After confirming with Henri Castro that I should proceed with scheduling the training I emailed Shari while continuing progress on this assignment. 1/13/14 - Assigned per Henri Castro	2/27/14
Corning, City of					
Enriqueta Castro	Completed		Training Ergonomics	7/11/13 - Conducted two ergonomics training sessions for police dispatch and city hall employees.	7/11/13
Enriqueta Castro			Phone & E-mail Consultation	5/28/14 - Received a call from Lisa Linnet requesting information about the benefits and challenges of summer work schedules for public works. Focusing on heat exposure and sewer calls received after the crew has departed. Provided feedback and solicited feedback from other member cities at Lisa's request.	5/29/14
Dixon, City of					
Enriqueta Castro	Completed		Assessment Ergonomics City Hall Ergonomics	9/1/13 - Report submitted. 8/6/13 - On-site visit conducted 8/6/13. One individual evaluation completed. Report to follow	9/1/13
Enriqueta Castro	Completed		Assessment Ergonomics Fire Ergonomics	9/1/13 - Reports submitted 8/6/13 - On-site visit scheduled 8/13/13	9/1/13
Enriqueta Castro	Completed		Assessment Ergonomics Police Ergonomics	9/1/13 - Report submitted 8/6/13 - On-site visit conducted 8/6/13. Report to follow	9/1/13
Tom Kline	Completed	9/26/13	Physical Inspection Parks and Recreation	12/10/13 - Sent playground inspection report to Janet Koster 10/9/13 - Received surfacing material report from Janet Koster 10/8/13 - Spoke with Janet Koster about surfacing material report 9/26/13 - Playground inspection conducted of Hall Park 8//1/13 - Spoke with Janet Koster and scheduled playground inspection at Hall Park for 9/26/13. Expect the on-site playground inspection and report to take a full day. 7/17/13 - Assigned the Hall Park South playground inspection project to Tom Kline. Once Tom discusses the scope with Janet we will determine if this is a half or full service day.	12/10/13

NCCSIF Risk Control Member Services Report
July 1, 2013 – May 31, 2014

Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Completed		Program Development Confined Space	7/5/13 - Program complete per Steve Johnson 4/24/13 - Scheduled to review the draft confined space program.	7/5/13
Enriqueta Castro	Completed		Program Development Hazard Communication	7/5/13 - Program completed per Steve Johnson 4/8/13 - Received email from Steve Johnson. Await materials inventory from all departments. 2/21/13 - Received multiple emails from Steve Johnson identifying progress. F/U 4/4/13 1/11/13 - Updated draft hazcom program. Sent to Steve/Kim with three step process. Progress follow up on 2/13/13.	7/5/13
Lee Sorenson	Completed	3/31/14	Training Auto, Fleet and Driver Risk Defensive Driver Training	4-1-2014 - Assignment Complete 3/25/14 - Kim has stated the class will be about 25 persons. 2/21/14 - Set appointment date of March 31st with Kim Stalie 2/18/14 - Talked to Steve Johnson HR Director. He is on board with the training content and has referred me to Kim Stalie for event coordination. She is supposed to call me to schedule an April date. 2/18/14 - Assigned training to Lee. Sent an email to Steve and Lee to coordinate. 10/10/13 - Defensive driver training planned in May	4/1/14
Enriqueta Castro	Completed		Training IIPP	10/22/13 - Conducted IIPP training during the city's supervisor training session. Included resources available to NCCSIF members.	10/22/13
Enriqueta Castro	Completed		Phone & E-mail Consultation ATD	1/22/14 - Call from George Silva needing clarification about ATD program requirements for police and fire. Provided direction.	1/22/14
Enriqueta Castro	Completed		Phone & E-mail Consultation ATD Respiratory Protection Program	1/23/14 - Conference call with Police Chief Jon Cox, Tom Cordova, Steve Johnston and George Silva to discuss the development of the ATD and Respiratory Protection programs.	1/23/14

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Completed		Phone & E-mail Consultation Hazard Communication	10/13/13 - Provided guidance on hazcom training requirements. My suggestion is to conduct documented train within each department/division because the hazardous materials used may be different. I think everyone should watch the streaming video "Hazard Communication: Global Harmonization Standard Compliance" on the Bickmore Risk Control site at http://riskcontrol.brsrisk.com/ and then use the desired training handouts. Training doesn't need to include each specific chemical found in the workplace, but may be conducted by category of hazard (e.g., carcinogens, sensitizers, acutely toxic agents). It's not enough to simply distribute the training material, the employer must explain how the employee might use the labels and Safety Data Sheets in the workplace. Take a look at the employer instructions on the attached Haz Comm GHS Training Handout for more information. The exception is office/administrative staff. According to OSHA, office workers are not typically covered by the regulation. OSHA considers most office products (such as pens, pencils, adhesive tape) to be exempt under the regulation. In addition, consumer products, unless quantities used are greater than ordinary home consumer use, are excluded from the regulation. My interpretation is based on following resources: • Cal/OSHA's Guide to the California Hazard Communication Regulation, Section I, Exclusions http://www.dir.ca.gov/dosh/dosh_publications/hazcom.pdf, OHA's Frequently Asked Questions #10 "What is the application of HAZCOM to an office environment?" https://www.osha.gov/html/faq-hazcom.html#faq10	10/13/13
Enriqueta Castro	Completed		Phone & E-mail Consultation Mandated Reporter Question	1/6/14 - Responded to an email requesting information about mandated reporter policy requirements.	1/6/14
Folsom, City of					
Enriqueta Castro	In Progress		13/14 - Action Plan TBD	8/12/13 - Teleconference with Bruce, John, and Chief Phillips to develop 13/14 action plan. Several services were discussed. Summary email sent. All will review and provide feedback.	
Enriqueta Castro	Completed		Program Development Hearing Conservation	11/20/13 – Completed the program with feedback. Email sent to Bruce. 10/11/13 - The draft Hearing Conservation program was partially completed last program year. The City recently completed the noise testing and has forwarded the results for review and to complete the program. Scheduled to review and complete on 10/16.	11/20/13
Enriqueta Castro	Completed		Program Development IIPP Webinar	9/19/13 - IIPP webinar was recorded for the City.	9/19/13
Enriqueta Castro	Completed		Phone & E-mail Consultation Cal OSHA Reporting	7/9/13 - Received a call from Todd Eising and Jeff May requesting additional information about whether they should contact Cal/OSHA about an accident that occurred. We discussed the details and I provided feedback.	7/9/13
Enriqueta Castro	Completed		Phone & E-mail Consultation Ergonomics	10/21/13 - Provided Joselyn Smelzter with back safety ergonomic resources and the website tutorial.	10/13/13

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Completed		Phone & E-mail Consultation Heat Illness	8/23/13 - Wendy Fox requested information on volunteers and Cal/OSHA requirements.	8/23/13
Galt, City of					
James Szymanski	Completed		Hazard Communication Inventory List	03/05/14: Inventory list completed. Sent to Paula.	3/5/14
Enriqueta Castro	Not Started		Program Development	8/8/13 - Project: Develop the city's written mandated reporter policy and training handout.	
Enriqueta Castro	Completed		Program Development ATD Police	8/8/13 - Sgt. Smith is developing the program. I am providing feedback through email consultation. Closing this project at this time. 5/28/13 - Sgt. Smith requested additional training information. I referred him to the recorded webinar. 5/24/13 - Developed draft ATD Police procedures based on discussions with Sgt. Smith. Sent to Paula for review. The procedures need to be customized. Await response from Paula to determine if I will be completing the procedures as part of the 2013/14 program year service days. Will f/u in late July.	8/8/13
Enriqueta Castro	Completed		Program Development ATD and Respiratory Protection Program Police	3/24/14 - Provided City with model ATD and Respiratory protection programs for police in January. Have provided telephone consultation and an on-site visit to help customize the programs.	3/24/14
Enriqueta Castro	In Progress		Program Development BBP	8/8/13 - 13/14 action plan was developed and this project is not currently part of the BBP. Will close this deliverable at this time. 5/24/13 - Developed a draft city-wide BBP based on discussions with Sgt. Smith. Sent to Paula for review. BBP need to be customized. Await response from Paula to determine if I will be completing the program as part of the 2013/14 program year service days. Will f/u in late July.	8/8/13
Enriqueta Castro	Completed		Program Development BBP Heat Illness OSHA visit	1/10/14 - Assisted City with a variety of programs.	1/10/2014

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Not Started		Program Development Hazard Communication	1/15/14 - Draft program provided.	
				1/9/14 - Assigned the development of an inventory spreadsheet to Jim	
				11/19/13 - On-site visit to take inventory of hazardous materials throughout the City.	
				8/8/13 - Project: Develop the city's hazard communication written program. Meet with all departments and develop an inventory of all hazardous materials used.	
Enriqueta Castro	In Progress		Training ATD Police Training	4/2/14 - Conducted ATD and Respiratory protection program training for the police dept. Second session scheduled	
Enriqueta Castro	Completed	9/5/13	Training IIPP Assessment Action Item	9/5/13 - Training complete	9/5/13
				8/8/13 - Training scheduled for 9/5/13	
				4/14/13 - Manager, supervisor, and employee IIPP training will be conducted once IIPP is finalized.	
Enriqueta Castro	In Progress		Training Respiratory Protection Program Police Training	4/2/14 - Conducted ATD and Respiratory protection program training for the police dept. Second session scheduled 4/16.	
Enriqueta Castro	Completed		Phone & E-mail Consultation Chemical Hygiene Plan	9/6/13 - Received a request from Galt Waste Water Sup for a sample Chemical Hygiene Plan. Sent the sample.	9/6/13
Enriqueta Castro	Completed		Phone & E-mail Consultation Respiratory Protection Program	1/7/14 - Received request from Chris Smith on training requirements for Respiratory Protection program administrators. Conducted research and provided options.	1/7/14
Enriqueta Castro	In Progress		Phone & E-mail Consultation Respiratory Protection Program Police	8/5/13 - Paula/Chris requested resources on developing a police respiratory protection program. Sent the model.	8/5/13
Gridley, City of					

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NCCSIF Risk Control Member Services Report
July 1, 2013 – May 31, 2014

Owner	Project Status	App't Date	Activity	Notes	Project end date
Terrie S. Norris	In Progress	7/11/13	Physical Inspection Parks and Recreation Playground	8/8/13 - Made a minor change to the report, received final from Jane and sent it to Malanee Montero a the City of Gridley. She acknowledged receipt. 7/19/13 - Completed report, sent draft to Malanee Montero at Gridley and submitted report to Jane for proofing and delivery of final report. 7/17/13 - Worked on report. 7/9/13 - Met with Malanee Mantero and conducted the inspections of the Upper and Lower Playgrounds. 7/1/13 - Connected with Melanee at Gridley and set time and location for the inspection to begin on 7/11/13. Start time 8 a.m. at Melanee's office. 6/28/13 - Called and emailed Melanee at Gridley. 6/21/13 - Received request from Henri to conduct the playground inspections. 6/24/13	8/8/13
Enriqueta Castro	In Progress		Program Development ATD	4/24/13 - Action plan email sent. Will assist police with developing the required ATD written procedures.	
Enriqueta Castro	Not Started		Program Development IIPP	3/4/14 - Reviewed the IIPP. Sent Eliza questions and feedback.	
Enriqueta Castro	Not Started		Training IIPP	7/1/13 - Once IIPP is complete, will conduct employee training	
Enriqueta Castro	Completed		Phone & E-mail Consultation Police Department Operations Light Duty Assignment	3/4/14 - Gary Keeler requested a sample policy on Police light duty assignments. I forward the Central Marin Police Authority policy as an example.	3/4/14
Ione, City of					
Enriqueta Castro	Completed		Assessment City Wide	8/1/13 - Report complete. Submitted for charts and technical review. 7/8/13 - On-site assessment completed. Report under development	8/1/13
Enriqueta Castro	In Progress		Create Wellness Tutorial	12/5/13 - Research the available resources through ACI Wellness and develop a tutorial. Target date Dec 2013	
Enriqueta Castro	Not Started		Training	12/5/13 - Attend an on-site meeting to meet with new staff to provide an overview of available resources and to identify specific needs for police and fire, such as ATD, Bloodborne pathogens, respiratory protection, etc. Target Date TBD	

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Completed		Phone & E-mail Consultation	2/4/14 - Sent Janice requested information on the Family Leave Act	2/4/14
Dave Beal	Completed	1/2/14	Phone & E-mail Consultation Hearing Conservation Waiver	1/2/14: received call from Janis Traverso at City of Ione. She was looking for a sample waiver that could be used for someone wishing to remove fallen trees/branches from city park. Persons would not be compensated, however they would receive benefit of wood to burn or sale. I spoke with Rebecca and Mike Groff and they suggested sending Janis the athletic waiver and having her modify it for their needs. I forwarded the sample waiver to Janis with instructions to modify form to reflect the operations the gentlemen would be doing and to run it by their city atty. before having it signed.	1/2/14
Jackson, City of					
Enriqueta Castro	Not Started		Physical Inspection	12/10/13 - Plan to conduct physical inspections for all city facilities.	
Enriqueta Castro	Not Started		Program Development Hazard Communication	12/13/13 - plan to complete program development.	
Enriqueta Castro	Completed		Program Development IIPP	4/3/14 - Second review conducted. IIPP finalized. 1/13/14 - Sent customized IIPP draft with training matrices. Await review. 12/12/13 - Develop written IIPP.	4/3/14
Enriqueta Castro	Completed		Training Hazard Communication	12/13/13 - Sent hazard communication training materials for e3mployee training requirements.	12/13/13
Enriqueta Castro	Not Started		Training IIPP	12/10/13 - once IIPP complete will schedule employee training.	
Marysville, City of					
Enriqueta Castro	Completed		Assessment City Wide	7/9/13 - Report complete. Submitted for charts and technical review. 7/8/13 - On-site assessment completed. report under development	7/9/13

NCCSIF Risk Control Member Services Report
July 1, 2013 – May 31, 2014

Owner	Project Status	App't Date	Activity	Notes	Project end date
Terrie S. Norris	Completed	3/25/14	Physical Inspection Parks and Recreation Playground Inspection	4/11/14 - Emailed reports to Catharina and Dave.	
				3/6/14 - Marysville requested a second inspection for both playgrounds to qualify for grant reimbursement. This project has been added to the 2013/14 Risk Control Services Action Plan.	
				8/6/13 - Emailed the final playground inspection reports to Dave Lamon at the City of Marysville.	
				7/14/13 - Completed report, sent draft to David Lamon at Marysville and submitted the report to Jane for proofing and delivery of final report.	
				7/12/13 - Worked on reports for Veterans park playground and Motor Park playground. I was going to do a combined report, but determine during the Veterans' Park report that it would be best to provide a separate report for each park.	
				7/11/13 - Started report for Veterans' Park playground.	
				7/9/13 - Completed inspections of playgrounds at Veterans', Motor Park and Gavin park, and then stopped to provide Dave with a verbal report.	
				7/1/13 - Connected with Dave and set time and schedule for the inspections. Only two playgrounds, Veterans and Motor Park, need the CPSI inspection; I will look at Gavin, but it will still need a CPSI inspection after the resurfacing is completed. I will stop by City Hall and provide Dave with a verbal report after visiting the parks.	
				6/28/13 - Called and emailed Dave at Marysville to set appointment start time and location.	
				6/24/13 - The inspection has been reassigned to Terrie Norris. It is scheduled for 7/9/13.	
				6/21/13 - Received request from Henri to conduct the playground inspection.	
				6/7/13 - Planning to conduct playground inspections of Veterans Park and Motor Park on 6/20/13 and 6/21/13	
				4/8/13 - Spoke with David Lamon about playground inspection logistics	
				4/8/13 - David Lamon to provide overview pictures and previous reports on Veterans Park and Motor Park	
				3/26/13 - Left voice message for Dave Lamon to call	
				3/11/13 - Left voice message for Dave Lamon to call	
				3/11/13 - Left voice message for Dave Lamon to call	
Enriqueta Castro	Not Started		Program Development ATD (Police)	8/30/13 - Plan to meet with new chief to develop ATD, BBP, and Respiratory Protection programs	
Enriqueta Castro	Not Started		Program Development BBP (Police)	8/30/13 - Plan to meet with new chief to develop ATD, BBP, and Respiratory Protection programs	

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Not Started		Program Development Hazard Communication	8/30/13 - Plan to meet with public works to develop the city's hazard communication program.	
Enriqueta Castro	In Progress		Program Development IIPP	8/30/13 - Provided draft IIPP and sample matrices for Matt's review.	
Enriqueta Castro	Not Started		Program Development Respiratory Protection Program (Police)	8/30/13 - Plan to meet with new chief to develop ATD, BBP, and Respiratory Protection programs	
Enriqueta Castro	Completed		Phone & E-mail Consultation	8/27/13 - Request by Matt to review their administrative code and compare it to the IIPP. Provided recommendations.	8/27/13
Enriqueta Castro	Completed		Phone & E-mail Consultation City Festival - Zip Line	7/11/13 - Provided feedback to Matt Michaelis about Zip Line exposures	7/11/13
Nevada City, City of					
Enriqueta Castro	In Progress		Program Development Hazard Communication	12/13/14 - working with Corey Shaver to develop the program. Sent an email with steps on developing a hazardous inventory.	1/1/14
Enriqueta Castro	Not Started		Program Development IIPP	12/10/13 - Develop written IIPP, planned after hazard communication program is complete.	
Enriqueta Castro	Completed		Training Hazard Communication	12/10/13 - Sent hazard communication training materials to Corey.	12/10/13
Enriqueta Castro	Not Started		Training IIPP	12/10/13 - Conduct employee IIPP training once program is complete.	
Tom Kline	Completed		Phone & E-mail Consultation Heat Illness Hazard Communication – GHS	5/7/14 - Spoke with Corey Shaver about resources for heat illness training and also about hazard communication - GHS training	5/7/14

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NCCSIF Risk Control Member Services Report
July 1, 2013 – May 31, 2014

Owner	Project Status	App't Date	Activity	Notes	Project end date
Northern California Cities Self Insurance Fund					
Tom Kline	Completed	7/11/13	Regional Training ATD ATD for Police	7/11/13 - ATD training workshop for the Southern region conducted at the City of Lincoln by Carol Barake 7/10/13 - Registration information finalized 7/2/13 - Reminder training announcement 6/4/13 - Email draft ATD training announcement to Johnny Yang	7/11/13
Enriqueta Castro	In Progress		Regional Training Flagger/Work zone Safety	1/16/14 - Coordinating regional workshop.	
Dave Beal	Completed	3/11/14	Training Traffic Control & Flagging	Regional traffic control and flagger training for NCCSIF in Lincoln	3/14/14
Dave Beal	Completed	3/13/14	Training Traffic Control & Flagging	regional traffic control and flagger training in Red Bluff	3/14/14
Enriqueta	Completed	`	CPO Training	Training conducted on 5/7/14. Coordinated by Johnny due to my medical leave.	5/7/14
Enriqueta Castro	Completed		Phone & E-mail Consultation Safety Communication	1/6/14 - Sent safety communication on new bills passed in 2013 that are relevant to public entities.	1/6/14
Oroville, City of					
Dave Beal	Completed	2/5/14	Assessment Aerial & Fork Lifts	2/5/14: researched deficiencies in fork extensions and man basket used on forklift.	2/5/14
John Kirk	In Progress		Program Development (Fall Protection/BBP Program Development)	3/10/14 - Finalized the BBP draft with Liz and returned; no further feedback inputs edits on the FPP 03/03/14 - After receiving BBP and FPP on 02/28, Liz called to set time to discuss. We agreed upon 03/03 at 0830. Called and left voicemail as she did not plan phone conference. 02/28/14 - After completing draft programs emailed to Liz. 1/16/14 - Developed draft programs.	3/1/14
Enriqueta Castro	Project Canceled		Program Development (Electrical Safety Program)	2/1/14 - Cancelled deliverable. 1/13/14 - developed draft high and low voltage electrical safety programs. Plan to meet with staff to customize.	
Enriqueta Castro	In Progress		Program Development ATD	3/21/14 - Received request from Liz to review the city's Public Safety ATD program designed for both police and fire. Upon initial review the program needs major revisions to include all the requirements.	

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	In Progress		Program Development BBP	1/13/14 - Developed model BBP. Planning to meet with city to customize.	
Dave Beal	In Progress		Training 13/14 Action Plan - Forklift Training	5/9/14: I have made multiple attenmpts to schedule training with Liz, but with no success. They had issues with their forklift that prevented me from conducting training. I still have not heard back from Liz about scheduling a date. Tom Spoke with her on May 8 and she knows it is up to her to call us to schedule training, however there are issues going on in the City that is currently delaying this gettting done.	2/23/14
Enriqueta Castro	Project Canceled		Training BBP	7/8/13 - Need to follow up with Liz to determine if training is still requested. Diary 7/18 11/19/12 - Received request for BBP training. Will contact Liz after Thanksgiving holiday.	1/16/14
Enriqueta Castro	In Progress		Training CPR/First Aid	5/22/14 - RMC determined this type of training is at City's cost. 1/16/14 - CPR/First Aid training requested. Wait for RMC meeting to determine if will be paid.	
Dave Beal	Completed	2/3/14	Phone & E-mail Consultation Aerial & Fork Lifts Training	2/3/14: spoke with Liz and sent her an email about our conversation regarding upcoming forklift training. Liz had sent me pictures of their forklift and man basket for prior to training on Feb. 13. Pictures revealed forks had been punched to accommodate a trailer hitch and man basket was missing midrail and back guard. I researched these areas and let her know by phone, and followed up with email, that I could not conduct training until they replaced fork extensions, forks and corrected deficiencies in basket.	2/3/14
Enriqueta Castro	Completed		Phone & E-mail Consultation Ergonomics Sit-Stand Workstation	7/15/13 - Received an email from Liz requesting information about sit-stand workstations for Jamie. I spoke to Jamie and provided Liz with several options.	7/15/13
Enriqueta Castro	Completed		Phone & E-mail Consultation Work Zone - Flagger Safety	2/5/14 - Reviewed the City's flagger safety policy	2/5/14
Paradise, Town of					
Enriqueta Castro	In Progress		Physical Inspection	12/5/13 - The physical hazard inspections for Town Hall, Police, Corp Yard, animal control shelter, and fleet will be conducted on the same day as the IIPP training. Target Jan/Feb	
Enriqueta Castro	Completed		Program Development ATD Respiratory Protection Program	1/16/14 - Sent draft programs for review. 12/18/13 - Met with police to review current procedures and gather information to develop the ATD and ResPro programs. 12/5/13 - work with Crystal and police rep to develop Police specific ATD and respiratory protection programs. Target date Mar/Apr 14	1/16/14

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Dave Beal	In Progress		Training Aerial & Fork Lifts	12/5/13 - Training will be conducted by Dave Beal within the Feb/Mar timeframe. 12/5/13 - Conduct aerial and fork lift training for five employees. Target date TBD 5/9/14: I have made several attempts to schedule the training with Crystal Peters but she has not replied to my emails. they were in the process of obtaining a new aerial lift and that is one of the reasons the training got delayed. I sent her another reminder today.	
Enriqueta Castro	Completed		Training ATD Respiratory Protection Program Police Training	2/18/14 - Conducted police ATD and respiratory protection program training on the 18 and 21.	2/21/14
Enriqueta Castro	In Progress		Training IIPP	12/5/13 - Once the IIPP is finalized the IIPP training will be conducted. Target Jan/Feb 2014.	
Placerville, City of					
Enriqueta Castro	Completed		Assessment City Wide	8/1/13 - Report complete. Submitted for charts and technical review. 7/8/13 - On-site assessment completed. report under development 3/25/13; Working with city to schedule date. Nothing set yet. 1/10/13: left voice mail with Steve to call me back. 1/9/13: received email from Steve Youel to contact him to schedule visit 12/19/12 - Assigned to Dave	8/1/13
Enriqueta Castro	In Progress		Program Development BBP	11/14/13 - Susan Zito requested model BBP. I provided and the City is in the process of customizing. I will review once completed.	
Enriqueta Castro	In Progress		Training CPR/First Aid Training	1/10/14 - training budget will be discussed in next RMC meeting to determine if this is covered. 12/1/13 - Request from member for CPR/First Aid Training. I sent request to Johnny for payment authorization	
Red Bluff, City of					
Enriqueta Castro	In Progress		13/14 Action Plan Development	1/16/14 - Have not developed action plan to date. Will contact Vi.	
Enriqueta Castro	Completed		Training AB 1825	10/30/13 - AB 1825 training provided to employees	10/30/13
Rio Vista, City of					
Enriqueta Castro	In Progress		13/14 Action Plan Development	1/10/14 - Action plan development meeting scheduled 1/22/14	

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Completed		Assessment City Wide	7/16/13 - Report distributed with email, comments, and additional requested documents. 7/8/13 - On-site assessment completed. report under development	7/16/13
Enriqueta Castro	Completed		Phone & E-mail Consultation ATD BBP	1/29/14 - Provided vaccination information for police and fire to Marni 1/29/14	1/29/14
Rocklin, City of					
Enriqueta Castro	Not Started		Program Development ATD	8/30/13 - F/U on status of police and fire ATD.	
Enriqueta Castro	Not Started		Program Development IIPP (Training Matrices)	8/30/13 - Develop customized training matrices for all departments.	
Enriqueta Castro	Not Started		Program Development LOTO	8/30/13 - Develop customized lockout/tagout program.	
Enriqueta Castro	In Progress		Program Development Workplace Violence	8/26/13 - Talked to Russell about workplace program. I provided a couple of sample programs to review. He will review and advise if he would like additional assistance.	
Enriqueta Castro	In Progress		Training CPR/First Aid Training Request	1/10/14 - topic will be discussed during RMC meeting. 11/1/13 - Received request from Michael Green for first aid/CPR training. Sent request to Johnny Yang to determine if NCCSIF covers the cost of this training.	
Enriqueta Castro	Completed		Phone & E-mail Consultation ATD Vaccinations	7/31/13 - Received an email from Michael Green requesting clarification about vaccination requirements for ATD and BBP based on Cal/OSHA requirements. I called and provided feedback by email. I also provided copies of relevant links, sample programs, and development guides.	7/31/13
Enriqueta Castro	Completed		Phone & E-mail Consultation PPE ATD	9/16/13 - Received email requesting feedback on the vaccination requirements for daycare coordinators. Researched BBP and ATD regulations and sent email with recommendations.	9/16/13
Willows, City of					
Enriqueta Castro	In Progress		Program Development BBP	11/19/13 - Skyler requested assistance with developing BBP. I sent the initial draft.	
Enriqueta Castro	Completed		Program Development IIPP	7/17/13 - IIPP complete 7/1/13 - Sent draft IIPP to Skyler for review.	7/17/13

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	In Progress		Webinar IIPP-Record City IIPP Webinar	7/17/13 - We discussed recording the city's IIPP webinar for employee training. I sent the webinar pages and script and advised of the process.	
Yuba City, City of					
Enriqueta Castro	Completed		Assessment Ergonomics Multiple Evaluations	1/18/14 - Conducted ergonomic evaluations for Dawn Cantrell, Cheryl Holt, Nichole Leonard, Kathy Magenheimer, Sue Schmidt	1/18/14
Enriqueta Castro	Completed		Program Development ATD	11/13/13 - Worked with Officer Davis and reviewed their ATD. The City did an excellent job of customizing the program. 8/12/13 - Developed 13/14 action and included this project. Natalie will discuss with both departments and advise when to start project. 2/5/13 Action Item: Assist with the development of the ATD Exposure Control Plan for fire and police.	11/13/13
Enriqueta Castro	Not Started		Program Development BBP	8/12/13 - Developed the 13/14 action plan with Natalie. Development of a city-wide BBP ECP is planned.	
Enriqueta Castro	Completed		Program Development Heat Illness Assessment Action Item	8/12/13 - Sent written program to Natalie. City needs to enter positions with occupational exposure. Remainder of the program complete. 2/5/13 - Action Item: Assist with the development of a Heat Illness Prevention Program and provide training resources.	8/12/13
Enriqueta Castro	Completed		Program Development IIPP Training Matrices	1/31/14 - Changed matrix format and customized for all departments. 1/7/14 - Developing additional training matrices to ensure all departments are represented.	1/31/14
Enriqueta Castro	In Progress		Training Safety Committee	8/12/13 - Conference call to develop 13/14 action plan. Once IIPP finalized training will be scheduled. 7/8/13 - No action to date. Will follow up with Natalie in mid-July 2/5/13 - Action Item: Meet with the safety committee to roll out the IIPP and discuss the committee's role and purpose.	10/30/13
Enriqueta Castro	Completed		Phone & E-mail Consultation ATD	5/29/14 - Talked to Amber Darrach about specific ATD TB testing requirements for police and fire. Sent her the regulation and directed her to the applicable sections.	5/29/14

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Completed		Phone & E-mail Consultation ATD BBP	10/22/13 - Received email from Amber Darrach requesting clarification about vaccination requirements for police dispatch and techs. My response: Urine would fall under the Bloodborne Pathogens regulation http://www.dir.ca.gov/title8/5193.HTML and to be safe I would offer the vaccination to the dispatchers and tech who handle urine samples. The flu shot and TB vaccinations would not be required for the dispatchers and techs. The Aerosol Transmissible Diseases regulation http://www.dir.ca.gov/title8/5199.html requires the City to offer field/sworn officers the vaccinations and I do not think the dispatchers and techs have an occupational exposure, based on Cal/OSHA's definition.	10/22/13
Tom Kline	Completed		Phone & E-mail Consultation BBP	5/1/14 - Email sent to Amber Darrach containing a sample Hepatitis B declination form 5/1/14 - Jane Hayes forwarded voice message from Amber Darrach HR Analyst about Hepatitis B vaccination declination form	5/2/14
Enriqueta Castro	Completed		Phone & E-mail Consultation BBP	10/22/13 - email request from Amber asking about vaccination requirements for dispatchers and/or Techs at the Police Department. My response: Urine would fall under the Bloodborne Pathogens regulation http://www.dir.ca.gov/title8/5193.HTML and I recommended offering the vaccination to the dispatchers and tech who handle urine samples. The flu shot and TB vaccinations would not be required for the dispatchers and techs. The Aerosol Transmissible Diseases regulation http://www.dir.ca.gov/title8/5199.html requires the City to offer field/sworn officers the vaccinations and I do not think the dispatchers and techs have an occupational exposure, based on Cal/OSHA's definition...	10/22/13
Enriqueta Castro	Completed		Phone & E-mail Consultation Fall Protection	1/31/14 - Received call from Gary Marler and Ken Reische. Inquiring about whether fall protection is required for employees while working on street sweepers, sewer jets, fire engines, and other mobile equipment. I reviewed the applicable Cal/OSHA regulations and reviewed a letter of interpretation from OSHA. My interpretation is that fall protection is not required as long as there are sufficient steps and attached handholds or structural members which allow the user to have a secure hand grasp. I called the Sacramento Cal/OSHA Consultation office and spoke to a consultant named John who confirmed my interpretation is correct. I recommended that the City ensure the exposed employees are trained on the manufacturer's recommended safe practices, which should include the three points of contact rule. (Both feet on steps and one hand on the handhold, or both hands on the handholds and one foot on the step). I also recommend reviewing your footwear requirements to ensure the employee must wear anti-slip footwear while working in wet conditions. Supporting Information: Cal/OSHA Title 8, 3210, subsection (b) 9 http://www.dir.ca.gov/title8/3210.html exception OSHA letter of interpretation at https://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=INTERPRETATIONS&p_id=27032	1/31/14

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Owner	Project Status	App't Date	Activity	Notes	Project end date
Enriqueta Castro	Completed		Phone & E-mail Consultation PPE Fire Department foot protection	10/15/13 - Bill Fuller, Fire Department, would like to know if composite toed boots are adequate and provide the same level of protection as steel toed boots for non-firefighting operations; such as medical calls and typical station tasks. To answer the question I referenced the Cal/OSHA, Title 8, 3385, Foot Protection regulation. Based on the regulation, any footwear purchased after January 26, 2007 must meet the requirements and specifications in American Society for Testing and Materials (ASTM) F 2412-05, Standard Test Methods for Foot Protection and ASTM F 2413-05, Standard Specification for Performance Requirements for Foot Protection. My interpretation of the regulation is if the composite toed boot meets the specifications in ASTM F2412-05 and F2413-05 for the identified hazard(s), then it meets Cal/OSHA's definition in 3385. Based on 3385, appropriate foot protection is required for employees who are exposed to foot injuries from electrical hazards, hot, corrosive, poisonous substances, falling objects, crushing or penetrating actions, which may cause injuries or who are required to work in abnormally wet locations. Based on our conversation, we are not including firefighting activities. There is a completely separate Cal/OSHA regulation for firefighters while engaged in structural firefighting activities. http://www.dir.ca.gov/title8/3408.html. My suggestion is to identify the hazards and discuss the requirements with a preferred vendor and confirm the boot's level of protection. The boot's tongue provides important information about the level of protection.	10/15/13
Enriqueta Castro	Completed		Phone & E-mail Consultation Traffic Control & Flagging	5/29/14 - Received an email from Diana Langley asking if it was acceptable to have a non-warning sign designed like a warning traffic control sign. I conducted extensive research with the MUTCD (manual) and provided feedback in an email.	5/29/14
Enriqueta Castro	Completed		Phone & E-mail Consultation Workplace Violence	2/5/14 - Natalie requested information about anger management and workplace violence. 2/5/14	2/5/14

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UPCOMING SERVICES

ACTION ITEM

ITEM: Ms. Henri Castro will address the committee regarding the proposed 2014/2015 Risk Control Service Plan.

The proposed 2014/2015 Risk Control Services Plan has been developed based on the Agreement for Risk Control Services on July 1, 2013 between NCCSIF and Bickmore. The plan has been attached to this agenda item for the committee's review.

FISCAL IMPACT: None.

RECOMMENDATION: Approval of the proposed 2014/2015 Risk Control Service Plan.

BACKGROUND: None.

ATTACHMENTS: 2014/15 Risk Control Service Plan.

A Public Entity Joint Powers Authority

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2014-2015
RISK CONTROL SERVICE PLAN

Phone and Email Consultation
Members have unlimited access to the NCCSIF Risk Control Manager for technical information and guidance.

Member Specific Risk Control Services
Customized risk control services are developed for each member. Members have access to two days of services to help implement recommendations from the Hazard & Safety Assessment. In addition, a third day of service is available for the purposes of responding to member specific requests.

Hazard & Safety Assessment Update
During the 2014-2015 program year the assessment will be updated to reflect each member's progress. A scorecard will be developed to display member progress as well as a pool-wide scorecard to identify growth and improvement opportunities.

Safety Communication
Timely safety topic information will be provided to members on a regular basis. The Safety Training Resource Series is a monthly email about a specific risk control topic. It provides members with a list of training resources immediately available through the Bickmore website. Additional communications are distributed as warranted.

Regional Workshop Training Coordination
NCCSIF conducts regional workshops on pertinent safety topics. Coordination, by the Risk Control Manager, includes topic research, trainer selection, registration, announcements, and material development.

Website Resources
Members have access to all of the following resources available on the Bickmore Risk Control website:

- *Webinars*
  The Bickmore Risk Control team develops pertinent safety webinars. Members can view our live webinars at no additional charge. The recorded webinars and handout materials are posted on the Bickmore website.

- *On-Line Streaming Safety Videos*
  The streaming video library service includes hundreds of up to date safety training titles available on-demand. This service allows members to deliver brief safety trainings or tailgate sessions.

▪ *Sample Programs*
The website has several sample programs available to members; many of the programs include a development guide. In addition, there are several forms and checklists available.

▪ *Safety Training Publications*
Several safety training publications are available in the Training Tools portion of the website. The publications are nicely designed and ready for distribution.

TRAIN THE TRAINERS PROGRAM

INFORMATION ITEM

ITEM: Ms. Enriqueta Castro will provide the Committee with an update on the services Bickmore has provided NCCSIF members during the 2013/2014 program year to date and will be requesting direction from the Committee on how to proceed.

FISCAL IMPACT: Unknown.

RECOMMENDATION: None. This item will be provided as information only.

BACKGROUND: During the January 16, 2014 Risk Management Committee meeting there was discussion about developing a train-the-trainer resource program to provide additional resources to members for training that is not, generally, paid by NCCSIF and/or available through Bickmore. The two primary examples include CPR/AED certification and AB1825 manager and employee training.

Mr. Hildebrand suggested the idea of a training fund going towards a trainer that will be made available to all NCCSIF members. Ms. Ehrenstrom also suggested sending an e-mail out to members requesting if they have specific trainers they would like. Mr. Hildebrand also suggested the idea of training trainers for the NCCSIF organization that can made available upon member request.

ATTACHMENTS: None.

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POLICE RISK MANAGEMENT COMMITTEE MEETING SUMMARY

INFORMATION ITEM

ITEM: The Risk Management Committee will receive a summary of the May 8, 2014 Police Risk Management Committee meeting. Minutes of the meeting have been provided for the Committee's review and discussion.

FISCAL IMPACT: None.

RECOMMENDATION: None. This item is provided as information only.

BACKGROUND: None.

ATTACHMENTS: 05.08.14 Police Risk Management Committee Meeting Minutes (Draft)

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MINUTES OF THE
POLICE RISK MANGEMENT COMMITTEE MEETING
MAY 8, 2014

MEMBERS PRESENT
Greg Bowman, City of Rio Vista
Stephen Rowe, Town of Paradise
John Ruffcorn, City of Auburn
Dean Price, City of Gridley
Allen Byers, City of Oroville
David Ibarra, City of Lincoln
Paul Nanfito, City of Red Bluff
Art Olsen, City of Elk Grove
Tim Foley, City of Nevada City
Ross Stark, City of Colusa
Forrest Richardson, City of Rocklin
Tracy Busby, City of Ione

GUESTS & CONSULTANTS
Josh Fitch, City of Colusa
Liz Ehrenstrom, City of Oroville
Tom Kline, Bickmore Risk Services
Johnny Yang, Alliant Insurance Services
James Hillary, VieVu
Ron Berryhill

A.   CALL TO ORDER

The meeting was called to order at 10:05 a.m.

B.   PUBLIC COMMENTS

There were no public comments.

C.   CONSENT CALENDAR

C1.   02.14.14 Draft Police Risk Management Committee Meeting Minutes

A motion was made to approve the February 14, 2014 Draft Police Risk Management Committee
Meeting Minutes.

MOTION: Dean Price   **SECOND:** Jason Browning   **MOTION CARRIED**
                                                                  UNANIMOUSLY

D.   RISK MANAGEMENT

D1.   Risk Management Committee Meeting Summary

Mr. Tom Kline provided a summary of the Risk Management Committee (RMC) meeting on April 24, 2014 explaining that the Risk Management Committee reviewed the services provided by Bickmore to date. Mr. Kline noted that Mr. Ron Berryhill is in attendance today to provide a presentation on Wellness at today's meeting. The Police Risk Management Committee (PRMC) budget was also discussed at the Risk Management Committee meeting advising the current budget is $12,000 and that the PRMC budget will be discussed at today's meeting.

D2.   Body Camera Presentation

Mr. James Hillary from VieVu provided the Committee with a presentation on Body Cameras.

D3.   Police Risk Management Committee Budget

Mr. Johnny Yang provided the PRMC with handouts at today's meeting. Handouts included were a Summary of Body Cameras Survey Results, Body Camera Comparisons and three Brochures of the cameras researched which were Scorpion, VieVu and WolfCom.

Mr. Kline advised that cameras range from $99 with Scorpion to $895 with VieVu. The PRMC expressed disinterest with the Scorpion cameras. The WolfCom cameras have been tested by some agencies and the PRMC expressed that as the cameras are lapel mounted and attached to officers' microphones, it made it difficult to use.

Mr. Yang explained that idea behind the recommended $25,000 budget was to be able to outfit each member agency with 5 cameras as a starting point. After the first year of utilization a survey will be performed to determine if the organization should continue the purchase of additional cameras for member agencies. He explained this amount was formulated using an average price of the three cameras of $500 for WolfCom but hearing feedback regarding the WolfCom unit it may not be desired by the PRMC. VieVu seems to be the preference of the PRMC.

Mr. Nanfito explained that in order for the use of these Body Cameras to be successful member would need to convince officers to use the cameras. A policy will be needed in order to roll out the utilization of the Body Cameras throughout the police department. He expressed that a small camera such as Scorpion would be easily lost or broken. With respects to WolfCom he foresees many issues with the unit being attached to officers' radios. He also advised that cameras are provided per shift rather than per officer in which case if a camera were to malfunction a backup can be used in its absence while being repaired or replaced.

The PRMC expressed concern regarding Vidmic cameras which are similar with WolfCom and he has seen that it affects radio transmission.

Mr. Kline asked if the PRMC would like to have another vendor contacted to compare with VieVu. The PRMC suggested contacting Taser for more information of their Body Cameras.

The PRMC also discussed the policies for the use of Body Cameras. Lexipol does have a policy but each agency will require their own for which the PRMC can discuss as needed. Server and storage component associated with the use of Body Cameras was also discussed which is dependent on each members' policies in place. Generally an hour of video will equate to 1 gigabyte of server space. Off-site cloud storage was also suggested for consideration. Mr. Nanfito suggested the PRMC Budget includes funds to assist in storage space.

Mr. Yang explained that $25,000 does not seem suitable to start outfitting member agencies with the suggested 5 unit per agency. Mr. Nanfito suggested a $50,000 budget for the initial roll out of Body Cameras. Mr. Yang explained the recommendation will be brought to the Risk Management Committee for approval then to the Board of Directors for approval at their June 12, 2014 meetings. Mr. Yang and Ms. Liz Ehrenstrom suggested $50,000 is a good starting amount for implementation of Body Cameras.

A motion was made to recommend approval of $50,000 to be budgeted to the Police Risk Management Committee Budget.

MOTION: Dean Price   **SECOND:** Jason Browning   **MOTION CARRIED UNANIMOUSLY**

D4.   Police Workers' Compensation Claims Analysis

Mr. Kline provided the PRMC with a brief summary of the Police Workers' Compensation Claims Analysis explaining that Strain is the leading type of Workers' Compensation loss, followed by Slip, Trip and Falls, Mental Stress and Physical Altercations. He also explained that provided in the analysis shows a breakout by year for the Strain losses of members with a police payroll ranging from $2,000,000 - $8,000,000 along with a 5 year average, number of officer and cost per officer.

D5.   Round Table Discussion

Mr. Kline provided a history of the topics and trainings provided at prior PRMC meetings and asked what topic the PRMC would like to address at its next meeting. Mr. Yang suggested the discussion of Body Worn Camera policies and possibly creating a Risk Management Policy and Procedure to act as a recommended guideline for the Body Cameras. Mr. Kline advised that the next PRMC meeting is scheduled for August 7, 2014. He suggested bringing a presenter to discuss Skelly Hearings, Police Officers Bill of Rights. An Employee Practices attorney will be

invited to attend the upcoming PRMC meeting on August 7, 2014 to address concerns of the PRMC Personnel Records, Public Records and Police Officer Bill of Rights.

E.   WELLNESS & FITNESS PROGRAMS FOR POLICE

Mr. Ron Berryhill provided the Committee with a presentation on how an effective Wellness Program may help reduce the risks posed to an agency in terms of officer safety and the additional costs of having unhealthy officers. He also discussed what has been learned about wellness programs over the past 30 years, why programs fail, how to realize the promised benefits and the cost expectations of a comprehensive program.

F.   INFORMATION ITEMS

F1.   NCCSIF Organizational Chart
F1.   NCCSIF 2014 Meeting Calendar
F2.   NCCSIF Resource Contact Guide

These items were provided as information only.

G.   ADJOURNMENT

The meeting was adjourned at 12:45 p.m.

POLICE RISK MANAGEMENT FUNDS

ACTION ITEM

ITEM: The Risk Management Committee will be asked to review and approve the Police Risk Management Committee (PRMC)'s recommendation of $50,000 in funds for procurement of Police Body Cameras for participating member agencies. Initially $15,000 was budgeted for Police Risk Management Funds but in meeting with vendors and the PRMC an addition is being recommended to effectively roll out this program.

FISCAL IMPACT: $50,000.

RECOMMENDATION: The Program Administrator and PRMC recommend approval of the $50,000 to be included in the Risk Management Budget this year for the initial purchase of Body Cameras for participating member agencies' police departments.

BACKGROUND: At the January 16, 2014 Risk Management Committee an Ad Hoc committee was formed to discuss and develop a Police Risk Management Committee budget to be brought back to the Risk Management Committee for approval.

A survey was sent out to members regarding Body Cameras and the Risk Control Provider and Program Administrator has reached out to 4 vendors to obtain information and pricing accordingly. The vendors consisted of VieVu, Taser, WolfCom and Scorpion. At the Police Risk Management Committee on May 8, 2014, the PRMC recommended VieVu and for staff to reach out to Taser for comparison quotes.

ATTACHMENTS:

1. VieVu Proposal
2. Taser Pricing
3. Scorpion Brochure
4. Wolfcom 3rd Eye Police Camera Brochure

A Public Entity Joint Powers Authority

c/o Alliant Insurance Services, Inc. | 1792 Tribute Road, Ste 450, Sacramento, CA 95815 | Phone: 916.643.2700 | Fax: 916.643.2750

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Why Body Worn Video

The U.S. Spends More than $2 billion each Year on Settlements for Legal Complaints against Police/Public Safety Agencies

$2,500 on Average Spent per Officer + Legal Defense Costs to Defend Legal Complaints

96% of Prosecutors say that Defendants are More Likely to Plea if Video Evidence is Available

50% of Complaints are Immediately Withdrawn when Video Evidence is Used

93% of Officers are Exonerated from Complaints when Video Evidence Exists

VIEVU The Market Leader

Designed for Cops by Cops. Founded by a Veteran Seattle PD SWAT Officer

Largest U.S. Deployments: Oakland PD (740+ cameras), Dallas PD, Houston PD, Phoenix PD

Ease of Use

Secure, Expandable & Scalable

Low Deployment Cost & Operation

Integrate with Leading Video Storage Providers

80%
Market Share

3,100+
Agencies

99%
Retention Rate

7,000,000
Hrs of Video in 2013

16
Countries

LE3 Specifications

HD or Widescreen SD Video Resolution
(1280x720 or 848x480)

30 Frames Per Second

16:9, Wide 68 Degree Field Of View

5 hour Record Time, Battery Pack Compatible

Download a Day of Video in 90 Seconds

16GB Storage (12 Hours of Video Storage)

Mute Functionality

Very Light (2.8oz), Small (3"×2.1"×.85")

IPX5 Waterproof

VERIPATROL

VERIPATROL   Secure | Reliable | Flexible

Over 7 Million Hours of Video
Managed by VERIPATROL in 2013
at NO COST to VIEVU Customers

VERIPATROL Utilizes a FIPS 140-2
Compliant Digital Signature Process to
Prove that the Video has not been
Altered and VidLock Security Prevents
Unauthorized Access if the Camera is
Lost or Stolen

VERIPATROL MOBILE

VIEVU

VERIPATROL Mobile

VERIPATROL Mobile is an Optional Add-on to VERIPATROL that Allows for Downloading Cameras to Computers Installed in Vehicles. Reduce Officer Time and Expense by Reviewing and Downloading Videos in the Patrol Car

Mobile is a Free Add-on that Allows a Person to Briefly Review Videos Stored on Cameras while out in the Field. Videos will Need to be Downloaded Later

Mobile+ is a Licensed Add-on that Allows Downloading, Reviewing and Transferring Video Files over WiFi/3G/4G to the VERIPATROL Server using BeeNetworx's Proprietary and Patented Technology called LinkPro

Bickmore and Alliant Proposal

VIEVU

22 Cities – 3 cameras per agency

No License Fees for VERIPATROL Software
Secure, Scalable and Expandable Software including all future upgrades
No IT costs for set up or ongoing support for life of camera
No Recurring costs
VIEVU train the trainer classes to be offered for group- North and South Area (dates TBA)
Individual site visits to each city over 5 day period (dates TBA)

Total cost - $50,000

*the above cost is for VIEVU cameras, software and support but does not include storage. We support both a local network in addition to cloud.
http://www.vievu.com/support/video-storage-calculator/

Questions

Thank You

James Hillary
Regional Sales Manager
James@vievu.com

206-399-9490

17800 N. 85th St. Scottsdale, AZ 85255-6311

800.978.2737 Toll Free • 480.991.0791 Fax

www.TASER.com • Sales@TASER.com

TASER

2014 Law Enforcement Agency Pricing – AXON® Systems

AXON Body Hardware

Model	Product Description	Agency Price
73002	AXON Body Camera*	$399.00 ea.
73066	AXON Body Camera Full Solution Kit**	$649.95 ea.

*The AXON body camera is currently available at an introductory price of $299.00 (expires July 1, 2014).
**Includes several AXON mounts and an iPod touch mobile digital device.

AXON Body Accessories

Model	Product Description	Agency Price
73076	Holster, Mini Alligator Clip, AXON Body Camera	$29.95 ea.
73077	Holster, Belt Clips, AXON Body Camera	$29.95 ea.
73078	Holster, Z-Bracket, HW, AXON Body Camera	$29.95 ea.
73079	Holster, Z-Bracket, VELCRO, AXON Body Camera	$29.95 ea.
73089	Pocket Mount Holster, AXON Body Camera	$29.95 ea.

AXON Flex™ Hardware

Model	Product Description	Agency Price
73030	AXON Flex Kit (Camera, Controller, Cable straight to right angle (73005), USB Sync Cable w/ Wall Charger (73004)†	$699.00 ea.
73061	AXON Flex Full Solution Kit††	$1,013.55 ea.
73031	iPod touch®, 8 GB Black	$199.00 ea.
73034	Oakley Flak Jacket® Kit, Flex	$149.95 ea.

†The AXON flex system is currently available at a promotional price of $499 (expires July 1, 2014).
††Includes several AXON mounts and an iPod touch mobile digital device.

EVIDENCE.com Dock Hardware

Model	Product Description	Agency Price
70026	6-bay + hub EVIDENCE.com Dock	$1,495.00 ea.
70023	1-bay + hub EVIDENCE.com Dock	$249.00 ea.
70028	Individual bay EVIDENCE.com Dock	$249.00 ea.

Customer Care Extended Warranty

Model	Product Description	Agency Price
70032 & 70030	EVIDENCE.com Dock, 2-YEAR EXTENDED WARRANTY, 6-BAY	$499.95 ea.
70031 & 70030	EVIDENCE.com Dock 2-YEAR EXTENDED WARRANTY, SINGLE BAY	$129.90 ea.
73033	AXON flex kit 2-YEAR EXTENDED WARRANTY	$299.95 ea.
73074	AXON Body cam 2-YEAR EXTENDED WARRANTY	$199.95 ea.

EVIDENCE.com Services

Model	Product Description	Agency Price
87001	Basic EVIDENCE.com license: 1 year	$180.00 ea.
88001	Standard EVIDENCE.com license: 1 year	$300.00 ea.
89001	Pro EVIDENCE.com license: 1 year	$468.00 ea.
85078	Ultimate EVIDENCE.com annual payment	$588.00 ea.
85035	EVIDENCE.com storage (GB)	$1.50 ea.
85055	Premium Plus Package	$15,000 ea.
85056	Premium Package	$7,500 ea.

EVIDENCE.com Services

Model	Product Description	Agency Price
N.A.	Basic remote support	Free
85014	A La Cart Package	$2,000.00 ea. day

AXON Flex Accessories

Model	Product Description	Agency Price
73004	USB Synch Cable w/ Wall Charger	$14.95 ea.
73008	Oakley Clip, Flex	$19.95 ea.
73009	Collar/Versatile/Cap Mount, Flex	$29.95 ea.
73088	Ratchet Collar/Versatile/Cap Mount, Flex	$29.95 ea.
73062	Ball Cap Mount, Flex	$29.95 ea.
73010	Low Rider Headband, Flex	$49.95 ea.
73058	Low Rider Headband, Large, Flex	$54.95 ea.
73006	Controller Holster, Flex, Standard Uniform Clip	$29.95 ea.
73035	Controller Holster, Flex, Mini Alligator Clip, Flex	$29.95 ea.
73036	Controller Holster, Flex, Belt Clips, Flex	$29.95 ea.
73011	Epaulette Mount, Flex	$19.95 ea.
73013	Helmet Mount, Flex	$19.95 ea.
73090	Helmet Mount, Ratchet, Shoei, Flex	$19.95 ea.
73091	Helmet Mount, Ratchet, HJC, Flex	$19.95 ea.
73020	Universal Magnet Clip, Flex	$7.95 ea.
73021	Multi-Mounting Kit, Flex (Low Rider headband, Collar mount, Epaulette mount, Oakley kit)	$199.95 ea.
73059	Ballistic Vest Mount, Rotating, Flex	$19.95 ea.
73022	Cable, Straight to Right Angle, 18″	$5.95 ea.
73005	Cable, Straight to Right Angle, 36″	$5.95 ea.
73023	Cable, Straight to Right Angle, 48″	$5.95 ea.
73025	Cable, Straight to Straight, 36″	$5.95 ea.
73026	Cable, Straight to Straight, 48″	$5.95 ea.
73027	Cable, Right Angle to Right Angle, 18″	$5.95 ea.
73028	Cable, Right Angle to Right Angle, 36″	$5.95 ea.
73029	Cable, Right Angle to Right Angle, 48″	$5.95 ea.
73060	Cable, Coiled, Straight to Right Angle 48″	$12.95 ea

Freight Policy Freight is the responsibility of the purchaser. All orders are shipped **F.O.B. Scottsdale, AZ** via Fed-Ex ground and billed as a separate line item on invoice. All taxes, duties and customs, where applicable, are the responsibilities of the customer.

Pricing Pricing for Law Enforcement/Correctional Agencies Only. Must be a sworn law enforcement officer to purchase.

Order Lead Time 4 to 6 weeks ARO. **ALL SALES ARE FINAL.**

For delivery status or information on how to place an order, call our sales department at 800-978-2737, fax: 480-991-0791

TASER International, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers apply to all sales and are available at http://www.taser.com/sales-terms-and-conditions.

Title: AXON Law Enforcement Agency Pricing
Department: Sales/Customer Service
Version: 1.1
Release Date: 3/18/2014

The Wolfcom 3rd Eye

Multi-Purpose and Multi-Functional
Law Enforcement Tool

Updated Sept 2013
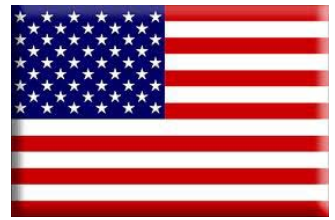
Honor-Courage-Integrity
Above All Else

One Unit Does It All

GPS Sensor

NightVision LED's

Audio Mic

NightVision Switch

Snap Shot Button

120 Degree Lens

PTT Button

2 Way Radio Mic

Radio Cable Port

HDMI and USB Port

2 Way Radio Speaker

SnapShot Button

GPS Sensor

One Touch Record Button

PTT Button

WolfcomUSA.com

Speaker

Power Button

Joystick

Mode Button

Secondary Record Button

Menu Button

Reset Button

Charge Indicator Light

One Unit Does It All

The Wolfcom 3rd Eye is more than just a Body Camera. It is a Multi-Purpose, Multi-Functional, Indispensable Law Enforcement tool that will assist officers in their everyday duties. Whether it be a routine traffic stop, a domestic violence call, a criminal investigation, evidence gathering, a vehicle pursuit, or an officer involved shooting, the Wolfcom 3rd Eye will be with you every step of the way.

"The Wolfcom 3rd Eye will be your best friend. It will see and remember what you forgot. It will be the truth behind false accusations when you need it the most!"

The First Place Ribbon means that we are the first company in the world to have this feature in a Police Body Worn Camera

1080P Video Camera with GPS and H.264
1080P Full HD Color Video Recording Up to 60 FPS and 17 Hours of Recording

Truly the first of its kind, no other police body camera can do what this one can. With the ability to record video in true HD 1080P, the Wolfcom 3rd Eye is the highest video recording quality body camera recorder in the market today. The Wolfcom 3rd Eye features One Touch Recording for instant video recording activation. During video recording an officer can also reach up and discreetly press a camera button that will silently snap a photo of the person or persons being questioned. It's 120 degree built in wide angle lens capture's more than just the action. With a wide angle field of view combined with HD quality video, playback puts you right in the shoes of the user. With built-in GPS, every video will have Time, Date, and GPS Coordinates stamped onto each and every Video file, frame by frame and picture by picture. **H.264 / AVC (Advance Video Coding)** is an industry standard for video compression, the process of converting digital video into a format that takes up less capacity when it is stored or transmitted.

Records Up to 17 Hours of Video

Wolfcom 's Resolution	1920x1080 = 1080P
Other Police Cameras	640x480 = Grainy

16 Megapixel Digital Camera with GPS
Photograph Evidence On The Spot with GPS Geotag

Arriving at the scene of an accident or crime the Wolfcom 3rd eye enables the officer to quickly take pictures. With the included 32 GB memory the Wolfcom 3rd Eye can store thousands of high quality images instantly. With Built-in GPS Geotag, every photo will have Time, Date, and GPS coordinates stamped onto each and every image file. The Wolfcom 3rd Eye also allows the user to take photos while recording video simultaneously. Night vision can also be activated during camera mode allowing the officer to take photos in the dark. The camera can also be set for 2-shot burst and 3-shot burst. With **8 x Digital Zoom**, the officer can also zoom in to take close-up photos of an object.

Take Over 20,000 Photos

Wolfcom Digital Zoom	Yes
Other Police Cameras	No

Audio Voice Recorder
Record Victim or Witnesses Statements. Record Suspect Interrogations.

The Wolfcom 3rd Eye also has a voice recording option for recording sound when no video is needed. Perfect for recording victims or witnesses statements, especially when they are camera shy. During questioning, an officer can simply detach the unit from his body, switch the Wolfcom 3rd Eye to Voice Recorder Mode and hold the unit like a microphone in front of the person being questioned. The unit can store over 500 hours of audio recordings.

Records Over 500 Hours of Audio

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Use As a PVR Body Camera with GPS

Wear it low on your belt or up near your chest. The Wolfcom 3rd Eye has multiple mounting options that lets you choose whats best for you. Your officers will be able to record video, take photos, and record conversations, all at a push of a button. Documenting crimes scenes, vandalism, witness and victims statements, property damage, etc, can now be accomplished with one single unit.

2 Way Radio Integration with GPS

The Wolfcom 3rd Eye can also be connected to your 2-way radio replacing your current lapel speaker mic. This means no extra equipment to carry or worry about. The Wolfcom 3rd Eye does not use battery power from your radio and the speaker mic will still function even if the Wolfcom 3rd Eye runs out of power or is turned off.

With Covert Ear Piece Connectivity, you'll be able to discreetly monitor radio traffic without alarming the public or giving away your position during tense situations. The earpiece plugs right into the radio cable and screws securely in place.

Use It With Your 2-Way Radio

Use as an In-Car Camera System (With GPS)

The Wolfcom 3rd Eye can also be used as an In-Car Video Recorder. During Video recording, GPS coordinates are stamped onto every Video file. When reviewing videos on our software you'll be able to see the route of the video simultaneously on a map next to it and as the video moves so does the dot on the map. This is valuable when reviewing video of a foot or car chase as you'll be able to see the exact route taken as footage of the chase unfolds before you.

Unlike other Police In-Car Video Cameras the Wolfcom 3rd Eye features a rotating camera mount that allows the officer to reach up and turn the camera completely around to film the back seat. This feature is important when video documentation of a suspect in custody in the back seat is necessary. With our low light night vision technology, the Wolfcom 3rd eye will capture everything day or night.

Unique 360 Degree Rotating Camera

Turn the camera around to record the suspect in the back seat

Night Vision

The Wolfcom 3rd Eye is the very first police body camera featuring infrared LEDs for lowlight and night time situations. The switch to activate the night vision LEDs are located at the front of the unit making it easy to switch on in stressful conditions, Night vision can be toggled on or off with ease in both video and camera mode. The Wolfcom 3rd Eye Police body camera also allows the user to take photos while recording Video simultaneously.

See Up To 15 Ft. in Pitch Black Darkness

3rd Eye Visual Tactical Advantage

The Wolfcom 3rd Eye Police & Military body camera can also be used by an officer to peek around corners or into a dark room or attic giving him a safe tactical advantage without exposing his body to harm. The Wolfcom 3rd eye easily attaches to a police baton or broomstick to peer over walls or over ceiling panels and attics. An officer can also use the 3rd Eye to record video or snap a photo for later analysis of the situation. Video or photo images from the 3rd Eye's perspective will provide officers with precious intelligence such as how many suspects, hostages, weapons, and types of weapons, including the layout of the room or area. Our low light capability and Night Vision technology allows the officer to see who and what is waiting for him in the dark.

"Better to expose your 3rd Eye than your two real eyes"
Easily attaches to our Wolfcom Extender

Safely Search Attics and Crawl Spaces
No need to send up a K9 or lose your head

How many times have you had to search an attic or crawl space for a suspect? An Officer can use the Wolfcom 3rd Eye to safely look over walls, into dark attics and crawl spaces without exposing himself to harm. Using our special attachement, just attached the Wolfcom Police body camera onto the end of a baton or broomstick, activate Night Vision recording and let your 3rd Eye do the work for you.

Safely Search Dark Attics or Crawl Spaces

2 User Password
One for the Admin and one for the User

The New Wolfcom 1.5 version will now have two user password protection which means that an administrator will have complete control over how the body cameras is used and can set user permissions and access. Admin can also decide whether or not officers can play back, delete, download files, or change settings. With the 1.5 version, user settings can be made so that an officer can download files but not delete files. It also can be configured so that an officer can or cannot play back files. The admin can also choose if an officer can change any settings themselves or if they need the admin's approval to change a setting. With the Wolfcom 3rd Eye version 1.5, every option is now configurable.

Add Badge Numbers to Video and Photo Files
Officer Badge number can now be stamped onto evidence files

Now law enforcement agencies that purchase the Wolfcom 3rd Eye will have the ability to enter an officer's badge number onto the unit. The badge number will be displayed in 2 locations. On the bottom of the display screen and also on every video and photo file. All video and photos taken with the Wolfcom 3rd Eye will have the Date, Time, Badge Number, and GPS coordinates stamped onto it. It will accept up to 9 Alpha-Numeric characters.

Tag and Lock Important Video, Photo, & Audio Files
A user can now tag and lock important files for easy access and security

For example, a police officer may have hundreds of photos, videos, and audio files recorded and stored on his body camera but have no way of tagging or marking what's important to him. What usually would happen is accidental erasure of important evidence. With Wolfcom's 1.5 version on officer can now tag and lock important files for easy access later and to prevent accidental deletion of that file.

Invert Recording
Record Right side up when the unit is upside down

Because the Wolfcom 3rd Eye can be integrated into a two-way radio replacing an officer's lapel mic, some police officers prefer to wear their lapel mics across their back over the shoulders with the lapel mic hanging upside down. This will usually result in upside down video. However with the new 1.5 version, the Wolfcom 3rd Eye can now be configured to record video right side up when the unit is hanging upside down.

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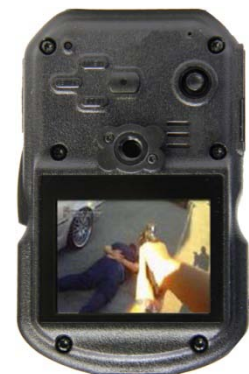
Location Tagging During A Pursuit

During a foot chase or vehicle pursuit, an officer has a million things going on in his mind. The last thing he wants to do is to take his eyes off the suspect. With the Wolfcom 3rd Eye GPS Geotag function the officer can press the Snap Shot button to record the exact location that an item was tossed out by a suspect. After the pursuit is over, if the officer cannot remember the location where the items were tossed, he can then bring up the GPS coordinates to pinpoint the exact location.

Evidence Gathering with GPS

Use The Wolfcom 3rd Eye To Document Crime Scenes, Vandalism and More

With the Wolfcom 3rd Eye an officer can instantly snap photos of crucial evidence from crime scenes, victim injuries, vandalism, property damage, car accidents, burglaries, drugs, weapons, etc. Every photo will have GPS coordinates stamped onto every image file along with date and time.

Why you should <u>not</u> use your phone to take photos or video?
Crimes scene photos or videos taken with an officer personal mobile phone may be confiscated and used as evidence. Personal photos of the officer may be used to discredit as well as embarassed the officer and/or department.

Wolfcom Management Software with GPS

The Dot On The Map Moves With The Video

The Wolfcom 3rd Eye is the very first police body camera system that incorporates GPS Geotag that stamps the longitude and latitude coordinates onto every video and picture file, frame by frame and picture by picture. When reviewing videos on our Management Software, you'll be able to see the route of the video simultaneously on a map next to it and as the video moves so does the dot on the map. This is valuable when reviewing video of a foot or car chase as you'll be able to see the exact route taken as footage of the chase unfolds before you.

The map can also be changed from regular map view to **Satellite View** showing actual photos of the surrounding areas taken by Satellites in orbit.

Wolfcom GPS Management Software

Satellite View

Automatic GPS Time and Date Synchronization

Let The Built-In GPS Accurately Set Your Time and Date

With GPS Time Sync, the date and time is always accurate. Although the officer can manually adjust the date and time himself, with our built in GPS Sensor, the officer never has to worry about it. The Wolfcom 3rd Eye's internal clock will automatically be updated using received GPS information from satellites in orbit. This is the same GPS sensor that will stamp the Wolfcom 3rd Eye's GPS coordinate onto every video and picture file. With GPS Geo Tag, the location where the video or photo was taken cannot be disputed.

The Time Is Always Right with GPS Time Sync

GPS with Time and Date Stamp and Unique ID
Know When and Where the Recording Took Place

The Wolfcom 3rd Eye is the first police body camera with time, date, and GPS coordinates stamped onto the upper left hand corner of every video and picture file. Not only can the officer prove what day and time the incident took place, he can prove his exact location as well. Each Wolfcom 3rd Eye unit also has its own **Unique ID** that can be assigned to a specific officer. With our GPS GeoTag sensor built right into the unit, the location of the video or photo will always be recorded and saved to memory.

Your Wolfcom 3rd Eye Is Always With You

2" LCD Screen with Instant Playback
Instantly Playback Audio, Video or Photos

The Wolfcom 3rd Eye allows the officer to instantly playback audio, video, and picture files. The officer can pause, rewind and fast forward at a maximum of 16x speed. During video playback the officer can pause a video and perform a screen capture saving the image to memory. With our **Password Protect** feature the officer can only playback and review files but cannot delete anything unless permitted by the Administrator.

"The Wolfcom 3rd Eye will be there for you. It will see and remember what you forgot. It will be the truth behind false accusations when you need it the most!"

Playback and Review Files On The Spot

HDMI Connect To HD TV
Instantly Playback Audio, Video or Photos on An HD TV

During an emergency there may be no time to download video to a PC. The video or photo in question must be viewed now and in front of a large audience so that the situation can be quickly assessed and a decision be made. What do you do? The Wolfcom 3rd Eye allows the officer to connect the unit directly to a TV or Monitor via an HDMI cable to instantly playback audio, video, and picture files. The officer can use the Wolfcom 3rd Eye as a remote controller to pause, rewind, and fast forward the video or image files. During video playback the officer can pause a video and perform a screen capture saving the image to memory. Because the Wolfcom 3rd Eye records in High Definition of 1080P, the crystal clear video will put you right in the shoes of the Officer.

Quickly Assess The Situation

Screen Capture
Turn That Video Image Into a Photo Image

A bomb has gone off during an event. An officer thinks he might have a video of the suspect on his Wolfcom 3rd Eye. He reviews eight minutes worth of video footage until he finds his man. Time is of the essence! This image of the suspect needs to be quickly distributed to other agencies! How can he save this image without going through another eight minutes of Video?

With the Wolfcom 3rd Eye the officer can simply press the **Snap Shot** button to capture the image on the screen and save it as a photo. The photo can then be quckly accessed without going through the video footage again. The photo can also be quickly downloaded onto a PC and emailed, printed, or faxed.

Instant Screen Capture

Discreet Photo Capture
Secretly Snap Photos of People of Interest Without Their Knowledge

The Wolfcom 3rd Eye allows the officer to discreetly snap photos during Video Recording. In the event that an officer is speaking to someone and wants to take a picture without that person knowing, all he needs to do is simply reach up and press the snap shot button. The Wolfcom 3rd Eye will silently take a photo of that person and save it to memory. This is extremely useful in the event that person later becomes a suspect, the officer can quickly pull up that person's image without going through several hours of video. Take as many photos as you want without any lag in the video.


Snap a photo even during video recording

Interview Room Recording

The Wolfcom 3rd Eye can also be used to record statements in the interview room. The officer can set the unit down on a table and begin recording video, audio or both. If recording in video mode, the unit can record up to 17 hours of video. If recording audio only, the unit can record over 500 hours. The unit can also be plugged into a computer's USB port or wall charger for continuous power.
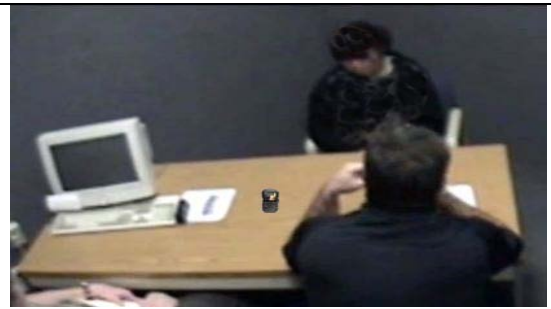
Record Interviews

One Touch Record (OTR)

Press One Switch To Begin Recording

The Wolfcom 3rd Eye features a One Touch Record Switch. That means no menus to fumble through to turn on the camera. Just press the OTR Switch once in the downward position and the unit will power on and begin recording audio and video. It's that simple!

Why are switches better than buttons?

Switches are much better than buttons because if an officer is not sure if he activated his camera, he can reach up and physically feel the position of the switch without having to look. Buttons are bad because an officer can accidently turn off his camera if the button gets bumped or pressed by mistake.

OTR Switch--->

One

Touch

Record

120 Degree Wide Angle Lens

Capture All Of The Action Not Just Part Of It!

Is Viewing Angle Important? You Bet It Is!

Close one eye and look through the other. That's what you'll see with other police cameras. Now open both eyes and see the difference. That's basically what you get with the Wolfcom 3rd Eye's 120 degree Wide Angle lens. If you're reviewing Video of an officer involved shooting, that extra 57 degrees is definitely going to be important. Don't sell yourself short by going with anything less. Anything more than 120 degrees will distort the video so thats why we chose 120 degree for our units. Look at the top image on the right. An investigator or prosecutor might ask, "Why does he have his gun drawn when he could be using his taser or pepper spray?" Now look at the image below it. The officer has his gun drawn because another suspect is holding a gun. With the Wolfcom 3rd Eye, you'll be able to see more and that's important!

Why Is 1080p Resolution Important?

1080p Resolution is far superior than 640 x 480. High definition television (HDTV) is the highest form of digital television. **It has a 16:9 aspect ratio, which is similar in appearance to a movie theater screen**. Resolution matters because the more lines means a better picture. Video quality is extremely important. The last thing you want to worry about is a grainy video.

**Competitors 63 Degree Lens
At Resolution of 640 x480**

**Our Wolfcom 120 Degree Wide Angle Lens
At Resolution of 1920 x 1080P**

Switch Instantly From Body Camera To In-Car Camera

Use One Unit For Both A PVR And An In-Car Video Recorder

With the Wolfcom leather case the unit can also be attached to our high quality windshield mount to use as vehicle dash camera. During a traffic stop the officer can detached the camera from the windshield mount and quickly attached it onto his uniform to use as a body camera. After, the officer can detached the unit and mount it back onto the windshield.

With our new quick release system, you'll be able to quickly detach the unit to take photos of crime scenes, Record audio statements, and peek around corners. And with our built-in detachable LCD cover you'll be able to flip the back cover open to change modes or playback files.

360 Degree Quick Release Clip

Pre-Record

In the past, Pre-Record was needed to compensate for poor battery life. Pre-Record **basically recorded the first 30 seconds of video before a recorder was activated. However, there are 2 downfalls to Pre-Record.**

1. Only Video is recorded and not Audio.
2. In a realistic situation that quickly turns bad, an officer will think about self preservation first before thinking about activating his recorder. He'll most likely draw his weapon, his pepper spray, baton, or stun device first. In some instances an officer may be fighting for his life. By the time this stressful situation is under control, several minutes would have passed before he will even think about activating his recorder. By that time, the first 30 seconds of the recording is useless.

We've solved the old Pre-Record Problem that other body cameras have by replacing it with the OTR (One Touch Record) Switch, 6 to 12 hour battery life, 7 days stand by time, and 32 GB of Memory that will record and store 17 hours worth of audio and video. Now an Officer can activate his Wolfcom 3rd Eye recorder as soon as he exits his vehicle and leave it on for the entire duration of the incident and turn it off when he is back in his vehicle. Instead of worrying about battery life and worrying about choosing the right moment to begin recording video, He can now concentrate on what matters most.

Its better to record an entire event instead of part of it

At Wolfcom we believe that an officer should activate recording the moment he steps out of his vehicle and deactivate recording when he steps back into his vehicle and the incident is completed.

360 Degree In-Car Camera Mount

The Wolfcom 3rd Eye can also be used as an In-Car Video Recorder. Unlike other police in-car video cameras, the Wolfcom 3rd Eye features a rotating camera mount that allows the officer to reach up and turn the camera completely around to film the back seat. This feature is important when video documentation of a suspect in custody in the back seat is necessary. With our low light night vision technology, the Wolfcom 3rd eye will capture everything day or night. One of the advantages to this is that most misbehaving suspects will behave once they know they are on camera.
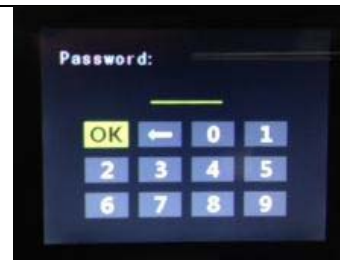

Record Suspects In The Back Seat

Password Protect

The Wolfcom 3rd Eye is also password protected. That means that the officer cannot delete files or change settings without the correct password. The 6 digit password can also be changed. The password feature can also be disabled so that no password is needed at all.

32 GB Of Memory

The Wolfcom 3rd Eye has a whopping 32 GB of memory with the highest quality memory and the fastest read write speed in the industry of 45 MBS. That means high quality recording and playback every single time. It's temperature proof, water proof, shock proof, and X-Ray proof.

7 Days Standby Time and 6 to 12 Hour Battery

The built-in lithium polymer rechargeable battery will give you about 6 hours of continuous nonstop video recording and an average of 12 hours of regular use. Thats plenty of battery life for an entire shift. The battery can be charged by a computer's USB port, a wall charger, or a cigarette lighter in the vehicle. Once fully Charged the unit can retain its charge for 7 days or more.

Battery life is 6 hours of continuous nonstop video recording and an average of 12 hours of regular use.

60 FPS Fast Recording to Capture Every Detail
<mark>Capture split second action in a heartbeat</mark>

The Wolfcom 3rd Eye can record at a blazing 60 Frames Per Second capturing every single detail with crisp clarity. In the event of a pursuit, an officer involve shooting, or false allegation, every frame must be scutinized for important clues and details. When playing back video, an officer or investigator can advance the video frame by frame forwards and backwards. The more frames the better. Sometimes an officer's career can ride on just 1 frame.



16:9 WideScreen Aspect Ratio
<mark>Video playback is like watching on a Wide Movie Theatre Screen</mark>

The Wolfcom 3rd Eye records and playsback in 16:9 aspect ratio giving you the same sensation as sitting in a movie theatre. The video fills the entire screen and not just part of it. This is perhaps one of the most overlooked important feature. Combined with our 120 degree wide angle lens and 60 FPS you'll be able to capture everything!
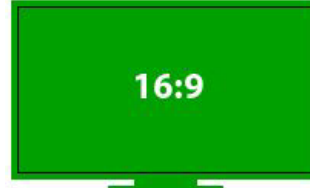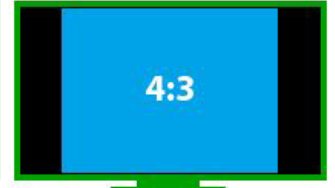
Our Aspect Ratio   **Their Aspect Ratio**

The Best Video Compression Technology
<mark>We're already ahead of the game with the best technology</mark>

H.264/MPEG-4 or AVC (Advanced Video Coding) is a standard for video compression, and is currently one of the most commonly used formats for the recording, compression, and distribution of high definition video.
Our video is .MOV file format making it ready to play on all types of video players. Quicktime, RealPlayer, Windows Media Player, etc. Combined with our 120 degree wide angle lens, 16:9 wide movie theatre screen playback and .MOV file format, you'll have the best video technology has to offer.

8 x Digital Zoom on Video and Camera Mode
<mark>We're already ahead of the game with the best technology</mark>

The Wolfcom 3rd Eye's 8 x Digital zoom feature works when taking video or photos. In some cases an officer may need to zoom in on an object but is limited by a wall, window, fence, or hight. He can now easily zoom in up to 8 times. An officer can also snap photos at the same time he is recording video without interupting the video. The video will still record flawlessly.

Normal View   Zoom View

2 to 3 Shot Camera Burst
<mark>Press the shutter once and take 3 pictures</mark>

The Wolfcom 3rd Eye allows an officer to press the shutter once but take 2 to 3 shot bursts. Completely configurable and easy to use.

3 Shot Burst

Recycle Record
<mark>Saves a file every few minutes during video recording</mark>

With the Wolfcom 3rd Eye Recycle Record Feature precious evidence is saved in increments or fragments every few minutes just in case the unit is damaged from being shot, smashed, or dropped in water. Can be configured to save a file every 1 minute, 5 minutes, 10 minutes, and 25 minute increments.

FILE0069   FILE0070   FILE0071

FILE0072   File0073   File0074

KEY FEATURES:

❶ GPS Locator
❷ Waterproof ABS Casing
❸ Two-way Radio Microphone
❹ Infrared LED
❺ NightVision Mode Switch
❻ Wide Angle Lens
❼ Two-way Radio Speaker
❽ 2" TFT LCD Screen w/ Pro Glass
❾ Metal Clip Mount
❿ Playback Audio Speaker
⓫ Toggle Joystick

⓬ Functionality Buttons
⓭ Reboot Button
⓮ LED Charge Indicator
⓯ Picture Snap Shot Button
⓰ Mini USB PC Connection
⓱ HDMI Output
⓲ One Touch REC (OTR) Button
⓳ PTT Button
⓴ Input for 2way Radio
㉑ 32GB Internal Memory
㉒ Kenwood to Motorola Switch

FRONT   BACK   SIDE   BOTTOM

18 Reasons To Purchase the Wolfcom 3rd Eye

The Wolfcom 3rd Eye:

- Has a "ONE TOUCH RECORD" feature for instant recording.
- Has the highest 1080p High Resolution H.264 recording in the industry.
- Has a Built-in Digital Camera that can take up to 16 Megapixels Photos.
- Can take 20,0000 Digital Photos.
- Has a Built-in Voice Recorder that can Record over 500 hours of audio.
- Has Night Vision that can see up to 15 feet.
- Has a GPS Sensor that Stamps Longitude and Latitude Coordinates onto every Video and Photo.
- Has GPS Map Integration showing a moving dot on a map during video playback on our Management Software.
- Can record and store 17 hours of video.
- Can be used as a Stand Alone unit.
- Can be used as an In-Car Video Camera.
- Can be integrated with your 2 way radio.
- Has a 120 Degrees wide angle lens that is 45 Degrees more than our nearest competitor.
- Can be used to safely peek around corners over walls or into dark attics
- Has an HDMI Output to connect directly to an HD TV for playback in front of a large audience.
- Has 32 GB of memory with a read/write speed of 45MBS, temperature proof, water proof, shock proof, and x-ray proof.
- Built in Rechargeable battery can last from 6 to 12 hours.
- Battery has a 7 day Stand By Time

Wolfcom 3rd Eye Specifications

Video- Video Recording Mode	
Video Resolution	1920x1080p (30 FPS); 1280x720p (30 FPS) ; 848x480 (30FPS); 848x480 (60FPS)
Video Type and Aspect Ratio	Color Video 16:9 Aspect Ratio
Recording Speed	30 Frames Per Second and up to 60 Frames Per Second
Recording Format	H.264 .MOV
Lens field of view	120 degree wide angle lens
Date and time stamp	Yes On both Video File and Picture files
GPS Geotag	Yes GPS coordinates are stamped onto video file
Recording time on 32 GB Memory	8.5 hours at 1080p ; 11.5 hours at 1280x720p; 11.5 Hours at 848x480 (60 FPS); 17 Hours at 848x480 (30FPS)
Night Vision Infrared LED light	Yes, Infrared LEDs (for video and pictures) 15 feet Illumination. Test subject can be seen in pitch black darkness at 15 feet. Use the switch in front of the unit to toggle on or off.
Audio Recording with Video	Yes. Audio can also be disabled during Video Recording by pushing joystick to right or permanently set it to not record audio in the menu settings.
Video Only Function (No Audio Recording)	Yes. Audio recording can be toggled on/off during video recording by pushing joystick to the right. Also configurable.
Video Fragmentation Saving	Yes Recycle Record function can save Video fragments in 1,5,10,25 minute increments
Loop Recording	Yes can be enabled and disabled
Invert Recording	Yes Unit can record right side up when upside down
Auto LCD Display Off	Yes. Configurable to be timed or Always off
Motion Detect Recording	Yes (3 feet)
Take Photo's during Video Recording	Yes Allows you to take Photos even while Recording Video. (Confirmation Click is not audible so user can discreetly snap photo)
Confirmation Chime when Recording Starts	Yes Chime can also be disabled in volume control settings
Confirmation Chime when Recording is stopped	Yes Chime can also be disabled in volume control settings
Can Audible Confirmation be disabled	Yes user can disable audible confirmations for discreet recordings
Recording Activation Button and or Switch	One Touch Record Switch & Secondary Button for activation or deactivation
File Tagging for Video	Yes. User can now tag and lock important files for easy access and security
Picture- Camera Mode	
Megapixels	5 to 8 Megapixels True ; up to 16 Megapixels Interpolated
Snapshot button	Yes Allows you to take Photos even while Recording Video
Audible Confirmation Click when taking photos	Yes can also be disabled in volume control settings
GPS Geotag	Yes GPS coordinates are stamped onto video file
Burst	Capable 2 and 3 Shot burst picture taking
Storage	20,000 Photos @ 5 megapixels 12,000 Photos @ 12 megapixels
Macro function	Yes
Digital Zoom	Yes up to 8x zoom
Night Vision Infrared LED light	Yes 15 feet Illumination. Test subject can be seen in pitch black darkness at 15 feet (configurable)(off, on)
Take Photos while Recording Video	Yes Allows you to take Photos even while Recording Video. (Confirmation Click is not audible so user can discreetly snap photo)
Sensor	8M CMOS Censor
Shutter	Global Shutter(suitable for capturing hi-speed object motion)
Lens	4 Element Canon Fixed Focus
Focus Range	Standard Setting - 1.5m to Infinity
File Tagging for Photos	Yes. user can now tag and lock important files for easy access and security

Audio- Voice Recorder Mode	
Audio Format	AAC2.
Audio Only Function	Yes The Unit can also be used as a Voice Recorder
Maximum Recording time	500 Hours
File Tagging for Audio Recordings	Yes. user can now tag and lock important files for easy access and security

Audio- Volume During Playback Mode	
Adjustable	Yes

Audible Confirmation	
Confirmation Chime when Recording Starts	Yes Chime can also be disabled in volume control settings
Confirmation Chime when Recording is stopped	Yes Chime can also be disabled in volume control settings
Can Audible Confirmation be disabled	Yes user can disable audible confirmations for discreet recordings

Car DVR In-Car Camera Mode	
Can be used as Car DVR In-Car Camera	Yes
Ignition Activation	Yes Unit will begin recording Audio and Video when the ignition is turned on and will stop when ignition is turned off
Lens field of view	120 Degrees
Separate Activation Switch	Yes (Optional)
Loop Recording	Yes can be enabled and disabled
Recording time on 32 GB Memory	8.5 hours at 1080p ; 11.5 hours at 1280x720p; 11.5 Hours at 848x480 (60 FPS); 17 Hours at 848x480 (30FPS)
GPS Geo Tag	Yes GPS coordinates are stamped onto video file

GPS Function	
GPS Geo Tag	Yes GPS Coordinates (longitude-latitude coordinate information per frame) are Stamped onto every Video and Image file
Automatic Time Set	Yes. With GPS time Sync the time is always accurate
GPS function during video playback	Yes using our software, Location where video was taken can be view on a map alongside video file. As the video moves so does the dot on the map
Live GPS Feed to Command Center	No

Night Vision Mode	
Night Vision Infrared LED light	Yes 15 feet Illumination. Test subject can be seen in pitch black darkness at 15 feet (configurable)(off, on)
Modes	Night Vision can be activated during Video Recording and Photo Taking

Playback Mode	
Fast Forward	2x, 4x, 8x ,16x Speed
Fast forward slow	1/2, 1/4, 1/8, 1/16, 1/32 Speed
Pause	Yes
Advance forward frame by frame	Yes
Advance Backwards frame by frame	Yes
Screen Capture	Yes
Preview files by Thumbnails	Yes
Playback Method	User can playback files on the unit using a PC, HD TV, or on the unit itself. When Plugged into PC the unit will show up as a drive letter on your computer. You can then drag and drop files to your PC

PC player compatibility	Windows Media Player, QuickTime, Real Player, VLC Player and more
Playback Time	10 Hours

HDMI Video Output

Direct Connection to HD TV	Yes
Playback on HD TV via HDMI Cable	Yes
Video Output	HDMI - CTS1.2 1080P output NTSC/PAL

USB Connection

USB Type	2.0
Download Speed	480 MB Per Second

LCD Screen

Screen Size	2 inches
Color	Yes
Scratch Resistant	Yes
Can Screen be shut off during recording?	Yes. The screen can be turned on or off during recording. User can turn off the screen during video recording be pushing joystick to the left. Also programmable to shut off automatically after a pre-set number of seconds.
Can screen be programmed to stay off when recording is activated?	Yes. The unit can be programmed to remain off when video recording is activated.
Can screen be programmed to automatically turn off a few seconds after recording has started?	Yes User can set the delay time from 10 seconds, 30 seconds, and 60 seconds. The Screen can also be set to always remain off when recording is activated.

OSD On Screen Display

OSD	Time/Date stamp/GPS Coordinates
Shows Recording time	Yes
Shows how many photos can be taken	Yes

Environment

Minimum Working Temperature	-30°C
Maximum Working Temperature	55°C
Minimum Storage Temperature	-28°C
Maximum Storage Temperature	53°C
Recommended Storage Environment	23°C
Water Testing	IPX3 Ratings
Drop Testing	6 feet

Battery

Type	Lithium Polymer (non-removable; rechargeable) 1800mAh
Recording Life	At continuous non-stop recording it is 5.5-6 hours at 848x480 and 3.5 Hours at 1920x1080p
Standby	1 week. Unit is normally off until needed
Charge cycles	>300 cycles
Charge Time	4 hours
Charging Method	By AC wall Charger or by connecting to USB Port on PC

Power Input

Power Input	5V DC 1 Amp via charger/USB

Security

Password Protect	Yes 6 Digit security code needed to delete files or change settings
2 User Password	Yes. One password for the admin and one for the user. Admin can set user permissions.
Password Changeable	Yes

Storage

Memory	32GB Internal Memory 45MBS Read/Write Speed. Temperature Proof, Water Proof, Shock proof, and X-Ray proof.
Storage Format	.MOV Video H.264

Dimension

Dimensions (without clips)	
-Height	3.75"
-Width	2.35"
-Thickness	1.25"
Weight	5.5oz
Display Screen	2" Color LCD Screen with Protection Glass

Mounting

Mounting method	Belt Clip on jacket/ uniform shirt/ Epaulette; Mounting Patch; Car Windshield Mount, Body Glove Metal Clip Mount/Detachable Clip

Video Management

Compatibility	Windows XP, Vista, Windows 7
Computer Connectivity	USB Cable
Software Management platform	Yes Wolfcom Management Software with GPS.
Cloud Storage	Yes Available
Security protocols	Password Protected. User cannot delete files or change settings

User Unique ID and Ability to add Badge Number

Unique ID per unit	Yes Each unit has its own unique ID that can be registered to a specific user
Ability to add badge number	Yes. 8 characters Alpha-Numeric is stamped onto Video and Photo Files and displayed on lower portion of LCD screen

Certifications

FCC Class B	
CE	Yes
RoHS	Yes
WEEE	No
Environment Testing	IP53 Rations

Warranty

Manufacture Warranty	One Year Standard, also optional Two Year upgrade Warranty available

* Environmental conditions may increase or decrease specification

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www.WolfcomUSA.com"Because Cops Deserve The Best"

NCCSIF 2014/15 RISK MANAGEMENT BUDGET

ACTION ITEM

ITEM: On an annual basis, the NCCSIF Risk Management Committee reviews and approves the risk management budget for the next fiscal year. The preliminary budget is reviewed in the spring and the final budget is reviewed and approved at the June Board of Directors meeting.

The major changes from the prior year for Risk Management Expenses are as follows:

- Injury and Prevention Training has been removed from the budget this year.
- Risk Management Services & Trainings has been changed to Outside Training and was increased from $25,000 to $30,000. These funds will be used for Regional Training Sessions for NCCSIF.
- Increased Police Risk Management Committee Training Budget from $12,000 to $12,400 according to the Bickmore contract.
- Increased Bickmore Risk Control Services from $156,260 to $160,220. Bickmore expenses have been broken out by service this year.
- Occu-Med Health Consulting remains the same at $18,000.
- Increased ACI/Wellness $13,840 to $14,150.
- A Police Risk Management Fund has been included for the initial purchase of Police Body Cameras requested by the Police Risk Management Committee in the amount of $50,000.

FISCAL IMPACT: The overall Risk Management Budget is $456,470, which is an increase of $23,170 over the prior year.

RECOMMENDATION: The Program Administrator recommends approval of the budget.

BACKGROUND: The Risk Management Committee annually reviews and approves its budget and recommends approval to the Board of Directors at their June meeting.

ATTACHMENTS: NCCSIF 2014/15 Risk Management Budget.

A Public Entity Joint Powers Authority

c/o Alliant Insurance Services, Inc. | 1792 Tribute Road, Ste 450, Sacramento, CA 95815 | Phone: 916.643.2700 | Fax: 916.643.2750

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Safety Services:

52204	Bickmore Onsite Risk Assessments	$ 155,260	$ 63,000	$ 31,500	$ 31,500
52201	Outside Training	$ 25,000	$ 30,000	$ 15,000	$ 15,000
52202	Risk Mgmt Comm Mtg Expense	$ 1,000	$ 1,000	$ 500	$ 500
52204	Bickmore Police Risk Mgmt Comm Training	$ 12,000	$ 12,400	$ 6,200	$ 6,200
52204	Bickmore Risk Control Service Days	$ -	$ 36,460	$ 18,230	$ 18,230
52204	Bickmore Phone Consultation	$ -	$ 18,600	$ 9,300	$ 9,300
52204	Bickmore Newsletter	$ -	$ 5,580	$ 2,790	$ 2,790
52207	Seminars and PARMA	$ 63,200	$ 72,600	$ 40,000	$ 32,600
52208	Lexipol Law Enforcement Policy Manual Updates DTBs	$ 100,000	$ 96,500	$ 6,500	$ 90,000
52209	Police Risk Management Funds	$ -	$ 50,000	$ 25,000	$ 25,000
52204	Bickmore SafetyTraining Coordination	$ -	$ 14,880	$ 7,440	$ 7,440
52204	Bickmore Meeting Preparation	$ -	$ 9,300	$ 4,650	$ 4,650
52214	OCCUMED Occupational Health Consulting	$ 18,000	$ 18,000	$ 18,000	$ -
52215	Online Risk Management Services - TargetSolutions	$ 20,000	$ 14,000	$ 7,000	$ 7,000
52217	ACI - Wellness Optional	$ 13,840	$ 14,150	$ 14,150	$ -
	Total Safety Services Expense	**$ 408,300**	**$ 456,470**	**$ 206,260**	**$ 250,210**

Northern California Cities State Self Insurance Fund
Travel Reimbursement Expense Form

Member Representative: _____

Entity: _____

Payee Address: _____

_____

Meeting or Committee: _____

Date of Meeting: _____

Location of Meeting: _____

Total Mileage: _____

Payment Made to: ☐ _____

☐ _____

Signature_____ Date_____